



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**K.L.E.SOCIETY'S SHRI KADASIDDHESHWAR ARTS
COLLEGE AND H.S.KOTAMBRI SCIENCE
INSITITUTE,HUBLI**

K.L.E.SOCIETYS SHRI KADASIDDHESHWAR ARTS COLLEGE AND H.S.
KOTAMBRI SCIENCE INSTITUTE, VIDYANAGAR, HUBBALLI-580031
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Kadasiddheshwar Arts College and H.S. Kotambri Science Institute, is one of the premier Institutions of the prestigious K.L.E. Society, Belagavi. S.K. Arts College was started in the year 1952 with the munificent donation from his Holiness Shriman Maharaja Niranjan Jagadguru Shri Gurusiddha Rajayogendra Mahaswamiji of Moorsaviramath, Hubballi. The Science wing, H.S. Kotambri Science Institute, made a beginning in the year 1966 with the generous donation from Dr. Tammappanna Kousali. The Institution was established with a view to educate the rural and urban youth of the surrounding areas in Humanities and Pure Science. The College campus is spread over an area of 6 acres and 14 guntas situated at a strategic place in Hubballi city of Northern part of Karnataka.

K.L.E Society, Belagavi has made a humble beginning in the year 1916 with the selfless service and dedication of Seven Teachers, fondly known as "Saptarshis". All of us owe a great debt to these noble souls. The Century long journey has witnessed enormous growth of K.L.E Society into a Mammoth Canopy of 270 Institutions across the world. Under the commendable leadership of Dr. Prabhakar B. Kore, Former M.P (Rajya Sabha), we aim to reach the new pinnacles in the field of education.

Shri Kadasiddheshwar Arts College and H.S. Kotambri Science Institute, offers U.G Programmes in B.A. and B.Sc. and P.G Programme in Mathematics. The Institution adhering to its Vision, Mission, Goals and Objectives aims at the overall development of the students. The qualified and experienced faculty is actively involved in teaching and research activities. The students' zeal for seeking knowledge is supported by the well stacked library, upgraded and spacious Arts and Science Laboratories, Language Laboratory, ICT enabled teaching and learning, Seminar Hall, Auditorium, unique Medicinal Garden and Museums with rare and endangered specimens.

The Institution's excellent track record of ranks, gold medals and distinctions mirror the quality education imparted. The performance of the students in co-curricular and extra-curricular activities has been exemplary. The Institution doesn't forsake the slow learners. They are streamlined with special attention and facilities. The well planned activities that are conducted throughout the year help in grooming the students.

The Alumni serving in different positions across the world are a great asset and the source of unabated support to the Institution.

The Institution's Vision of imparting holistic education has been substantiated by NAAC Accreditation at A Grade during first phase (2004), Re-Accredited at A Grade with 3.17 CGPA during second phase (2010) and Accredited at A grade with CGPA of 3.18 in third phase (2016). Now the Institution is enthusiastically heading towards the fourth phase of Accreditation process.

Vision

"Pursuit of Academic Excellence through Holistic Education for Societal Transformation"

Mission

- To provide value based education and mould the younger generation.
- To develop disciplined, intellectual, responsive and responsible citizens.
- To continuously evaluate and improve programmes and services.
- To nurture the nature for future.
- To be a premier institution, committed to develop individuals to meet global challenges.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Unconditional support from the progressive KLE Management, the second largest consortium in Asia.
- Qualified, competent and dedicated faculty.
- Strategic location of the Institution.
- Well stacked digitalised library
- Appreciable performance in academics and sports
- Institutional participation in MHRD initiatives.

Institutional Weakness

- Lack of space for expansion of infrastructure.
- Policies of affiliating University are not conducive for research guideship.

Institutional Opportunity

- Scope for vertical expansion of infrastructure.
- Scope for research guideship and funding from various agencies
- Scope for improvement of digital skills.
- Scope for harnessing non-conventional energy sources.
- Training in entrepreneurship skills.

Institutional Challenge

- Generation of funds.
- Proper execution of academic activities.
- Dearth of employment and placement opportunities.
- Research guideship from affiliating university.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College is affiliated to Karnatak University Dharwad and meticulously follows the curriculum prescribed

by the University. These are operationalized keeping in mind the vision and Mission of the Institution. The faculty members have represented on the various Boards of Karnatak University, Dharwad.

In tune with the decisions of the UGC and Karnatak University the Institution has introduced the Choice Based Credit System (CBCS) for PG Mathematics from the academic year 2013-14 and B.A. and B.Sc. from the academic year 2020-21. The curriculum is enriched through various Value-added and Certificate courses which serve to enhance the knowledge and skills of students. Field visits and study tours are regularly organized by the departments, thereby affording students with opportunities of enjoying in situ experiences of the concepts conveyed in the classroom.

Students are encouraged to participate in various events, workshops and seminars on the campus and off the campus which expands their intellectual horizons, develop relevant competencies and also sensitize them about issues related to gender equity, human values, professional ethics and environmental sustainability.

Feedback is an integral component of effective learning. It's an opportunity to get things out in the open so that issues can be resolved. The Institution has developed a robust feedback system through which inputs are gathered from various stakeholders. These are consolidated, analysed and acted upon in order to ensure an enhanced educational experience.

Teaching-learning and Evaluation

The Institution has a transparent admission process in adherence to the guidelines of the Department of Collegiate Education, Government of Karnataka, affiliating University (Karnatak University, Dharwad) and the Management (K L E Society, Belagavi), catering to students from diverse academic and economic backgrounds and locales. Students from the educationally and economically weaker sections are admitted to the Institution in fairly large numbers.

Due attention is paid to the differing needs of advanced and slow learners. Also, the special needs of the students are appropriately taken care of.

Besides the conventional lecture methods, the pedagogy is supported with ICT enabled teaching learning process, like PPT presentations, E-content, Sharing of notes and materials through Google Classroom, Whatsapp and Teachmint to aid the content delivery process. The teachers also use the student centric methods like group discussions, quizzes, assignments, classroom seminar presentations, study tours and field visits to encourage interactive and experiential learning.

The Effective MMS strengthen the holistic development of the students.

The Institution has a healthy student-teacher ratio of 20:1 with all sanctioned faculty positions being filled by government and Management. The faculties are recruited in strict accordance with the regulations by statutory authorities. The Institution has highly qualified, experienced and competent faculties.

The Institution, after due deliberation, draws up a calendar of activities at the commencement of each academic year which is rigorously followed. The teaching learning process is goal based which clearly state CO's, PSO's and PO's which are communicated to the students and displayed on the Institutional website.

The Institution has adopted a robust CIE system. All the examinations conducted in accordance with the

prescribed norms. Results are declared in timely by the University. Exam related grievances are promptly addressed by means of transparent and efficient mechanism.

The attainment of the PO's and CO's of the Institution is clearly visible from the results and good numbers of students are pursuing their Post Graduation in various subjects. The excellent performance in University examinations, the ranks and gold medals obtained by our students speak high volume about the learning outcomes.

Research, Innovations and Extension

Recognizing that a higher education institution needs to function as dynamic entity by disseminating and creating human knowledge, the institution promotes research activities to mobilize resources for research, develop research facilities and motivate the staff members to publish their research papers in the reputed journals. The institution organizes workshops and seminars/webinars on Research methodology, IPR and entrepreneurship in their research endeavours, which play a significant role in creating value in the larger ecosystem by transforming new ideas into reality.

In the past five years, the faculty has published 35 papers in UGC listed National and International Journals, apart from 70 contributions to Books/Conference Proceedings. Faculty regularly attend International and National conferences, seminars/webinars and workshops where they present their research findings and benefit from interactions with eminent resource persons and fellow-researchers.

The institution has 11 currently functional MoUs with reputed organizations which permit the conduct of programmes like field visits, faculty exchange, student exchange and training programs. Collaborative activities

As part of its social responsibility, the Institution has adopted five neighbouring villages under Unnat Bharat Abhiyan under the flagship of MHRD, Government of India. Various activities are conducted in creating awareness among the village fraternity in collaboration with village Panchayats.

The Institution has robust N.S.S. unit which enrolls 100 Volunteers annually and NCC unit which enrolls 100 Cadets. Besides its annual camp, the units organize large number of varied activities as part of institutions social outreach.

Inter alia, the activities include gender sensitization, environment protection, blood donation camps, campus/roadside cleaning, visits to orphanages and old-age homes and Swacch Bharat Abhiyan.

Infrastructure and Learning Resources

The institution possesses the required infrastructure for its activities. The total campus area 6 acres and 14 guntas of land and the campus has 5 blocks which consists spacious and well ventilated 18 class rooms and 14 laboratories. Every class room is provided with black board, electric points that facilitate the use of LCD projectors, fans and lights. All the class rooms are fixed with closed circuit cameras (CCTV). Seminar Hall is provided with smart board for conducting the workshops, conference and seminars/webinars. There is a well equipped language laboratory with 25 systems. All the departments are provided with computer and internet facilities. The specialized facilities are eco friendly. DG generator of 35 KV power supply is installed in the campus.

The institution has a total of 81 functional desktops and 4 laptops across the campus. An average of Rs.3 lakh is spent annually on the upkeep of this infrastructure. The institution has a well-equipped Gymkhana, Gymnasium/Fitness centre with 16 station multigym and playground for its sports activities. For cultural activities and functions the college has auditorium with 500 capacities.

The institution library (Jnana Degula) is one of the oldest libraries with a rich collection of books, capable of meeting the changing needs and demands of present and future was established along with the inception of the institution. The collection includes 89162 volumes and 47 periodicals. It is indeed a book lover's paradise and oasis for the knowledge thirsty people. The Library possesses a fairly large collection of rare books. It operates under closed Access System and its activities are partially automated using E-Lib (v.16.2) software. The library premise is under CCTV surveillance. It has an average daily usage of 140. To enrich the research culture among faculty and students community every departments is provided with computer and internet facilities. The library has subscription for the e-resources like e-journals, e-shodh sindhu, e-books, databases and remote access to e-resources through N-LIST. An average sum of Rs.1,14,200.00 is spent annually towards the purchase of books and journal subscriptions.

An average of Rs.2.79 lakh is spent annually towards the maintenance of the physical infrastructure facilities of the Institution.

Green and eco-friendly campus helps us to maintain hygiene on the campus.

Student Support and Progression

The institution set forth proactive concern for the progress of its students and supports them in their endeavours. They are abetted in securing Government provided scholarships and freeships. The facilities are made available to the students who belong to SC, ST, OBC, economically weaker sections and differently abled. The institution also encourages the scholarships for deserving and meritorious students. In an attempt to enhance the capabilities of students, qualified counsellors are available on the campus to provide personal counselling.

The students' council is formulated on the democratic principles. The council deliberates upon various issues and organizes various events under the guidance of the faculty.

The language laboratory trains the students in the art of communication that helps them to face the interviews. Placement cell helps the students to explore the available job opportunities. It also conducts various coaching classes by experts for competitive exams like Railway exams, Bank exams etc. The placement cell encourages and promotes the students to participate in on and off Campus selection drives. Social initiative programmes are planned and carried out through NSS/NCC/YRC wings.

The institution's sportspersons and teams have a consistent track record of highly commendable achievements. Our students have excelled in the field of sports, which is highlighted by the number of KUD blues that our institution has produced. Various culture-related events are regularly organized at the campus. These provide a platform for the students to showcase their talents and also to hone their skills. Students often participate in inter-collegiate cultural events in Karnataka and elsewhere with positive results. The institution Magazine "Arivu" and institution Bulletin "Shri Kadasiddheshwar Times" are our students' contributions.

Upon completion of their studies, a significant proportion of the students pursue higher education.

The student grievance and redressal cell promptly addresses the grievances of students. Gender sensitization programmes are conducted where eminent guests have addressed our students.

The institution has registered alumni association, institution's alumni have excelled in various walks of life at the State, National and International levels. They assist the institution, in various ways at the individual level.

The institution has an active Parents-Teachers Association (PTA). Through the association, parents play a significant role in the holistic development of the institution.

Governance, Leadership and Management

The success and effectiveness of the institution is the fruit of the involvement of its active management of KLE Society and forward looking and hardworking Principal, its component, reinforcing the culture of excellence, dedicated and qualified faculty and tirelessly serving non-teaching staff. Their efforts are supplemented by the parents and alumni. This harmony ensures activities which are geared towards the realization of the goals encapsulated within the Vision and Mission statements.

The institution has well established quality assurance cell. The management provides guidelines to the principal for collective implementation of policy and plans of the institution to address the needs of the society. Institution has well documented quality policy and they are derived and aligned with respect to the vision and mission. The institution has indelibly had a participatory and decentralized management structure. The institution has e-governance in the areas of administration, finance and accounts, examination and admissions.

The institution regularly conducts enrichment programmes for faculty on academic and other topics. Non-teaching staff are also afforded opportunities for their personal and professional growth. The faculty have attended refresher courses, orientation programmes, workshops, seminars/webinars and conferences during the last five years with the Financial Assistance from the Institution.

The performance of the faculty is annually assessed through feedback from students and also faculty appraisal is taken individually from all the faculty and the results of the exercise are utilized for the improvement of the teaching-learning process.

The institution receives grant-in-aid from the State Government. The financial statements of the institution are regularly audited. The institution is having qualified Chartered Accountant as an internal and external auditor. They are auditing college account once in three months. Audit report has been reviewed by the management. Apart from these we are getting additional funds from management and alumni. Such funds are used for defined purposes.

The institution has a vibrant Internal Quality Assurance Cell (IQAC) as it is formulated according to the guidelines given by the NAAC, which monitors the overall functioning of the institution. IQAC conducted its meeting regularly and most of the resolutions are implemented. Through its varied initiatives, it strives to continually improve the functioning of the institution in order to ensure that the education imparted complies with accepted, and high, standards of quality. Experts, students and alumni are also contributing their great deal for effective functioning of IQAC as its members. Institution has formulated different committees for quality assurance of academic and administrative activities with the integrated framework. Local Governing Body (LGB) and the management has undertaken academic audit after receiving the results of the students.

Institutional Values and Best Practices

The institution is conscious to challenges and issues arising from the expeditiously evolving national and global scenarios. The institution is having eco-friendly campus. The total garden area is 2302.46 Sq. Mts. Trees: 170, Fruit bearing plants: 30, Medicinal plants: 54, Sacred plants: 30, Rare/endangered plants: 01, Shade house: 01 Vermi-compost unit: 01, Nursery unit: 01, In addition to this, Rock garden with varieties of Cacti speaks about bio-diversity.

The institution regularly organizes programmes in order to inculcate and foster gender equity and sensitivity. Several measures are implemented to ensure safety and security on campus. The institution uses energy conservation measures like use of LED bulbs in the campus and use of solar lights outside the blocks which are time sensor based. The rainwater harvesting unit in the campus increases ground water table by which two bore wells in the college garden are always recharged, which maintains greenery throughout the year.

Adequate measures are adopted for the judicious and safe management and disposal of solid, liquid waste and E-waste.

The institution strives to make the campus differently-abled-friendly through provision for special physical facilities, ramps/rails, restrooms and scribes for such students.

The institution celebrates various Days of National Importance with great patriotic enthusiasm.

Every year Vanamahotsava is celebrated by planting Saplings. The greenery around the institution helps to a great extent to neutralize the minimum carbon by-product. The trees grown in and around our campus ensure carbon neutrality. Every year HDMC organizes Best Garden, Lawn, and Medicinal Plant Collection competition. During the event, experts from H.D.M.C. Agricultural University Scientists and Horticulture departments visit the college garden and express their views, awards and certificates. Nurturing of different types of plantation is one of the pursuits that develop eco-concern among the students and faculty. These steps help in maintaining environmental consciousness and contribute to green audit requirements.

Different environmental activities like World Environment Day, Ozone Day, Bicycle day and Vanamahotsava etc. are carried out.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	K.L.E.SOCIETY'S SHRI KADASIDDHESHWAR ARTS COLLEGE AND H.S.KOTAMBRI SCIENCE INSITITUTE,HUBLI
Address	K.L.E.Societys Shri Kadasiddheshwar Arts College and H.S. Kotambri Science Institute, Vidyanagar, Hubballi-580031
City	Hubballi
State	Karnataka
Pin	580031
Website	www.skahsk.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nerle Umadevi V.	0836-2377454	9916312171	0836-2377454	skahsk_hbl@yahoo.co.in
IQAC / CIQA coordinator	Subhas N. Emmi	0836-2372097	8105812171	-	subhasne@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	15-06-1952
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Karnataka University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	29-04-2009	View Document
12B of UGC	29-04-2009	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K.L.E.Societys Shri Kadasiddheshwar Arts College and H.S. Kotambri Science Institute, Vidyanagar, Hubballi-580031	Urban	6.14	4388.09

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	PUC II	English + Kannada	40	25
UG	BA,Arts	36	PUC II	English + Kannada	20	11
UG	BA,Arts	36	PUC II	English + Kannada	20	12
UG	BA,Arts	36	PUC II	English + Kannada	10	6
UG	BA,Arts	36	PUC II	English + Kannada	10	4
UG	BA,Arts	36	PUC II	English + Kannada	15	9
UG	BA,Arts	36	PUC II	English + Kannada	10	3
UG	BA,Arts	36	PUC II	English + Kannada	10	2
UG	BA,Arts	36	PUC II	English + Kannada	15	4
UG	BA,Arts	36	PUC II	English + Kannada	10	2
UG	BA,Arts	36	PUC II	English + Kannada	45	33

UG	BA,Arts	36	PUC II	English + Kannada	20	7
UG	BA,Arts	36	PUC II	English + Kannada	10	2
UG	BA,Arts	36	PUC II	English + Kannada	20	12
UG	BA,Arts	36	PUC II	English + Kannada	25	18
UG	BA,Arts	36	PUC II	English + Kannada	10	0
UG	BA,Arts	36	PUC II	English + Kannada	20	16
UG	BA,Arts	36	PUC II	English + Kannada	50	43
UG	BSc,Science	36	PUC II Science	English	90	85
UG	BSc,Science	36	PUC II Science	English	110	104
UG	BSc,Science	36	PUC II Science	English	40	29
PG	MSc,Post Graduation	24	BSc with optional Mathematics	English	30	27

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				52			
Recruited	0	0	0	0	0	0	0	0	9	15	0	24
Yet to Recruit	0				0				28			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				33			
Recruited	0	0	0	0	0	0	0	0	11	22	0	33
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				46
Recruited	4	0	0	4
Yet to Recruit				42
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	10	7	0	17
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	4	0	3	6	0	14
M.Phil.	0	0	0	0	1	0	1	2	0	4
PG	0	0	0	0	1	0	4	1	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	21	0	29

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	3	0	5

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	478	0	0	0	478
	Female	585	0	0	0	585
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	41	0	0	0	41
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	43	40	52	64
	Female	42	55	78	75
	Others	0	0	0	0
ST	Male	14	12	25	28
	Female	24	24	21	26
	Others	0	0	0	0
OBC	Male	221	270	333	382
	Female	314	387	429	490
	Others	0	0	0	0
General	Male	29	24	19	13
	Female	50	43	40	34
	Others	0	0	0	0
Others	Male	3	3	4	2
	Female	1	0	0	1
	Others	0	0	0	0
Total		741	858	1001	1115

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The NEP-2020 envisages a student centric educational system with an opportunity to learn multiple courses and programs and provides a comparable and globally competitive educational system. It transforms the existing higher education system into creative, innovative and research oriented system. In addition to the traditional and time tested system of continuing with the 3 year educational program, the NEP provides an opportunity to the young minds to move up the ladder of knowledge stream by entering into the hors and research qualifications. The UG four year program create a better avenue for higher-degree study and also demonstrate to prospective employers a higher capacity for independent learning and research, along with enhanced problem-solving, critical thinking, independent learning and communication.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Each program shall have 176 credits. Credit means the unit by which a course is measured a) 1 Hour lecturer or 1 Hour tutorial per week is equal to 1 credit and that of 2 Hours practical is equal to 1 credit. Tutorial is not mandatory for all the courses. However, the concerned BoS shall decide the necessity for any course, b) Courses with 3 to 6 credits shall be evaluated for 100 marks and courses with less than 3 credits including practical, shall be evaluated for 50 marks.</p>
<p>3. Skill development:</p>	<p>Skill enhancement courses shall be chosen from a pool of courses designed to provide value based and skill based knowledge and should contain lab/hands on training/ field work such as NSS, NCC, Indoor/Outdoor sports and games, physicals education activities cum classroom learning, activities related to yoga, field studies, computer assisted/web based learning and e-library skills, leadership qualities and organization skills. Health and wellness of the society/ Ethics and self awareness/ societal connect for semester I of all the programs. Students shall study any skill course/ trade from NSQF for level 5, 6 and 7 for I, II and III Year of the UG programmes respectively or one in each semester as prescribed by the concerned faculties and approved by the academic council.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The medium of instruction shall be Kannada/English as decided by the concerned BoS. However, the candidate can write the examination wither in English</p>

	<p>or Kannada. Teaching literature and language online present many useful lessons, while provoking thought about the pedagogical and institutional challenges that arise with the use of technology; they are well worth reading individually with these practical goals in the mind.</p>
5. Focus on Outcome based education (OBE):	<p>The focus on outcomes creates a clear expectation of what needs to be accomplished by the end of the course. Students will understand what is expected of them and teachers will know what they need to teach during the course. Clarity is important over years of schooling and when team teaching is involved. Each team member will have a clear understanding of what needs to be accomplished in each class or at each level allowing students to progress. Those designing and planning the curriculum are expected to work backwards once and outcome has been decided upon; they must determine what knowledge and skills will be required to reach the outcome.</p>
6. Distance education/online education:	<p>Difference between online and classroom teaching are not just those confined to the medium and environment. They range across the art or science of teaching, designing of learning outcomes, techniques of communication, ways of facilitating learning and methods of evaluation. synchronous instructions replicating on-ground teaching and evaluation in online mode cannot meet these challenges. Teachers have to use online instructional methods/tools such as software driven course designing, web-based instruction, computer-mediated communication, mind mapping, administration of videos, participatory learning facilitation and effective management of digital content.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
265	265	259	259	261
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	20	20	20	20

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1115	1001	858	741	645
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
315	339	315	315	315

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
303	248	235	179	163

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
55	48	44	41	37

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	50	50	50	50

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 19

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
37.43	37.06	29.58	26.29	36.20

4.3

Number of Computers

Response: 71

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution is permanently affiliated to Karnatak University, Dharwad and follows the curricula prescribed by the University for all programmes.

The IQAC prepares the calendar of Events of the Institution based on the calendar provided by the University. The departments CoE are prepared in tune with the CoE of the institution prior to the commencement of the academic year.

Mechanism for the well planned curriculum delivery consists of distribution of syllabi, preparation of action plans taking into consideration of POs, COs and PSOs,

The committee prepares the master time table to ensure effective and timely implementation. The HoDs prepare the department and individual Time table, teaching plan and teaching schedule based on activities proposed in CoE.

Departmental meetings are held to ensure the subject specific objectives framed within broad academic framework. The process of delivery, pace, assessment and periodical revisions of curriculum progression is decided and disseminated in subjects meetings which are documented in the form of minutes.

The academic plan is transitioned into effective action through chalk, talk method lectures with various ICT tools, assignments, seminars, group discussions, tutorials, project works, field visits and study tours. Faculty is encouraged to change the pedagogy where the students are unable to assimilate.

The institution organises National and International seminars, conferences, workshops, webinars, poster presentation competitions, quiz and panel discussions to enrich the knowledge. Institution also facilitates to attend live educational programmes and current events of nation.

For the effectual delivery of curriculum, teachers use participative, problem solving, student centric methods. Special lecture programmes, inter-disciplinary lectures, workshops, webinars and seminars by eminent personalities from academicians, corporate sector, policy making bodies and media are conducted regularly to ensure the curriculum to be more effective.

Institution organise workshops to train teachers for change and implementation of CBCS and NEP in curriculum. Departments ensure procurement of books in respect of new subject papers introduced or syllabi revised.

The institution identifies slow learners and advanced learners. Remedial classes are conducted for slow learners and enrichment programs are organized to motivate advanced learners.

The effective mentor system focuses on individual students for personality and career development, personal, emotional and academic counselling.

The institution offers certificate and add on courses for enhanced learning. The faculty and students are encouraged to participate in NPTEL and other online courses.

The curriculum is delivered effectively by organizing faculty exchange and student exchange programs with reputed institutions and expertise teachers.

The automated Library gives free access to INTERNET and N-LIST.

IQAC periodically conducts the internal AAA for further improvement in the academic and administrative activities and external AAA once in 5 years.

Feedback on curriculum is collected on regular basis from all stakeholders to improve curriculum delivery and it is then analysed and analysis report is communicated to the concerned departments and BOS of the university.

Departments maintain documents like, Master time table, departmental and individual time table, teaching plan and teaching schedule, reports of field visits and lecture programmes, attendance registers and daily work diaries.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The academic calendar of the Institution is based on the calendar prescribed by the University. IQAC prepares the academic calendar of the Institution for academic activities of the institution including for the conduct of CIE.

Institutional level:

The institute provides the information about CIE in orientation programme and it is reiterated in classes as well.

The institutional level CIE for UG and PG students adheres to various reforms which include two internal tests with respect to the University Guidelines, class attendance, class seminars, home assignments, project work, review of research articles, presentations, practical examinations, quiz and poster presentation.

For UG programme from 2016-17 to 2019-20 the evaluation process was 80%SA:20% IA. IA is based on

two internal tests, assignments, seminar, attendance and participation in academic activities. The institution conducts IA examination for theory subjects in 8th and 12th week of every semester and conducts seminars and group discussions as per academic calendar.

The University has adopted major reform in evaluation by introducing CBCS from 2020-21 which includes two internal tests for 20% of IA examination.

Under NEP 2020 from 2021-22 new guidelines are implemented. According to NEP the evaluation system is 60%SA:40%IA for theory and 50%SA:50%IA for practical. In this regard, the internal evaluation is based on two tests, seminars, assignments and project work. The institution conducts IA examination for practical paper in the 14th week of every semester.

For PG programme from 2013-14 the evaluation process is 75%SA:25% IA for theory and 70%SA:30%IA for practical.

The institute formulate the internal examination committee every year and it prepares schedule of internal tests. The schedule is displayed on the notice boards.

The schedule of the internal test is circulated among the members of teaching faculty and same is communicated to the students on the notice boards installed in various corners of the campus like library, laboratories, corridors, ladies rooms and in all the departments wherever is possible and through the mentor system. In lieu of offline tests the committee makes arrangements for online tests through different modes.

Evaluation process follows in a trans affiliating manner.After evaluation of internal test the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. Internal marks are displayed on notice boards and any queries or discrepancies are resolved satisfactorily.

The internal examination committee of the institution ensures that marks are uploaded on the university portal.The departments conduct regular meetings to ensure that continuous assessments are executed efficiently.

University level:

Semester end examination is conducted for UG and PG students with respect to the University guidelines and schedule. The institution has the examination committee and it facilitate assistance to issues relating to revaluation, recounting and to get photocopy of the answer sheet that a student may encounter.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following

academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 22

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 29

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	5	5	1	3

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.47

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
484	149	139	19	34

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution integrates crosscutting issues relevant to Professional Ethics in the curriculum of Sociology, Political Science, Hindi and English, Gender sensitivity in the curriculum of History, Political Science and Sociology, Human Values in History, Political Science, Sociology, English and Hindi Curriculum, Environment and Sustainability into the Curriculum of to Botany, Zoology, Chemistry, Geography, History and Economics. Crosscutting issues are also addressed through various certificate and value added courses.

Professional ethics:

The institution follows professional ethics through code of conduct to ensure integrity, honesty, transparency, respectfulness towards the profession, confidentiality and objectivity by organizing professional meetings, seminars, conferences, workshops and legal awareness programmes towards the contribution of knowledge. The institution conducts workshops on IPR, Research methodology and Entrepreneurship to inculcate professional ethics.

Gender Sensitivity:

The institution organizes various gender sensitivity programmes through Women Empowerment Cell and other associations/committees such as personality development, awareness, creativity, Women health and hygiene, self employment, yoga and sports. The institution organizes activities, workshops, seminars and guest lectures on gender sensitivity and women empowerment. The institution formulated Anti -Sexual Harassment Cell, Anti ragging Cell, Students Grievance redressal Cell and ICC to address gender related issues. Institution supports women leadership through the participation of women faculty and students in forums and programmes.

Human values:

The Institutional Social Responsibility is reflected through the extension activities of NSS, NCC, and YRC for inculcation of the human values. The institution prepares code of conduct and is adept in providing value orientation to all stakeholders. Health and hygiene awareness and Celebration of International and National commemorative days are observed. Cultural traditions and indigenous heritages like Dandiya, Kite fest, Rangoli competition are celebrated in the campus with the view of upholding the spirit of diversity. Institute forms students' council to support leadership and ethical behavior and choose students' secretaries through proper Electoral procedures.

The faculty and students contribute to relief funds during natural calamities and to the needy faculties and students. On the eve of the birthday of our Chairman, Dr. Prabhakar B. Kore on August 1st every year the institute organizes blood donation camp, distribution of books and writing materials to the students of orphanage and clothing to the aged people in the old age homes.

Environmental and sustainability:

The support services along with UBA promote environmental awareness through plantation in adopted villages, blood donation, village cleanliness, creating habitats for birds, celebration of important days like sparrow day, World ozone day, Bicycle day, Environment day, awareness rallies and plastic free drives. The institution organizes seminars and workshops to create awareness and sensitivity among staff, students and community. The institution observes Vehicle Free Day on 20th of every month to minimize fossil fuel consumption and to promote use of bicycles.

The institution conducts internal GA, EA and Environment Audit every year and External audit once in 5 years. The institution has installed 10KW solar panels and LED bulbs.

The institution has a practice of plant propagation and seed balls are dispersed in the barren lands by the faculty and students of Botany.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.74

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	16	12	7	7

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 37.13

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 414

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 59.1

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
456	441	371	328	297

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
630	678	630	630	630

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 27.81

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
133	114	106	61	32

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The IQAC decides the criteria of the Slow Learners and the Advanced Learners on the basis of the previous qualifying Examinations. The benchmark for advanced and slow learners is as below,

Advanced Learners : The students securing more than 70%

Slow Learners : The students securing less than 40%

Advanced learners are more potential with their creativity, participation and performance. They can be identified through their intellectual ability, performance in the previous exams and participation in co-curricular activities. To assess their abilities various opportunities are given to advanced learners. For example project works, article writing, power point presentation, participation in co-curricular activities.

Programmes for Advanced learners:

The institution takes utmost care to sharpen the skills of the advanced learners by encouraging to write articles in newspapers/magazines and to participate in media fests, short film contests and other media related competitions. Group discussions, quizzes, debate competitions and power point presentation competitions are organized to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills. The students are involved in field visits and surveys. Intercollegiate seminar competitions are organized to improve the skill and knowledge. Advanced learners enrich their knowledge by participating in NPTEL courses. The students are given special attention to prepare for competitive examinations and PG CET by providing study materials. The talented students are deputed to participate in state and National level seminars, workshops, exhibitions, conferences and training programs. The outstanding, poor and meritorious students are awarded with endowment cash prizes and financial assistance from Alumni association.

Programs for Slow Learners:

Remedial Classes are conducted for slow learners to prepare them to excel in the forthcoming Semester end examination. Special attention is given to their weak area in the subjects by providing study materials, question banks and model answers. The students' progression is monitored by conducting tests and evaluation after the end of remedial coaching. Personal care is taken through mentor system to monitor the performance and regularity in attendance by discussing with their parents and guardians. "HELP DESK" event is undertaken by the department of Mathematics, to enable the students to interact and find out solutions to their problems. Tips to improve presentation skills and how to approach and explain/ write-up for a particular concept are given. Students study groups are formed for peer to peer learning along with group leader and subject teachers.

Thus, students can be assessed continuously through the exam results at various levels, their performance in the extracurricular and co-curricular activities throughout the programme. The academic growth of the

students and the levels achieved can also be compared with previous semester, so that the advancements can be assessed. This process also persuades the teaching faculty to develop significant strategies and scientific implementation to benefit both the advanced learners and slow learners.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20.27

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institute gives importance to experiential and participatory learning, in order to enhance the learning abilities and involvement among the students. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in class activities. So they can absorb and grasp information at their own pace.

Experiential learning:

Experiential learning promotes learning with laboratory demonstration classes and Practical experiments. The Department of Botany encourages the students to study the natural vegetation in the college garden and the natural biodiversity hotspots to identify the rare plant species taxonomically. The students of Botany prepare *Pothos* (money plant) saplings and seed balls as a part of plant propagation. It helps the students to gain hands on learning and practical skills. The students of Chemistry prepared Phenyl, liquid soap and chocolates. Projects and field visits motivate the students to participate actively and learn techniques, methodologies and practices in their domain. The students of Political Science History visited Khadi Gramodhyoga of Garag and Bengeri, Hubballi to study the standard manufacture of the Indian National Flag. The Sociology students visited the tribal village KamtiKoppa to study the socio-economic status of Siddhi tribes. The Economics students visited the Jaggery making unit, BAD, Dharwad Taluk to learn the process and cost of making. They also visited the Rhythm handlooms and Madhurya Village Crafting, Dharwad as a part of experiential learning.

Participative Learning:

Participatory learning among students is facilitated through Group discussions, study tours, seminars, and community surveys. Organization and participation of students in seminars, conferences, workshops and in short film making contests, encourage students not only to participate but also to present quality research papers and to develop creativity among the students. The students of botany participated in training on Mushroom cultivation, Terrace Gardening and Terrarium preparation. The Department of Economics is organizing Union Budget discussions every year to make the students understand the fiscal activities. Students are trained on Kitchen gardening and pipe composting through WEC. Inter-Departmental collaborative activities promote sharing of knowledge and responsibility, to develop leadership as well as organizational skills and spirit of team work among the students. The students of department of Botany and zoology participated in Blood typing program in the college and adopted villages. Every department has a forum/association, which is constituted with the faculty and students for organizing student centric guest lectures, workshops and conferences to enable the students to get an exposure on recent developments and inventions. Online courses such as SWAYAM and NPTEL make the students to learn extra knowledge.

Problem solving methodologies:

The students of chemistry visited ESSAR laboratories and learnt the skills and techniques of construction material Tensile strength testing. The training program was given to the students of B.Sc. and M.Sc. Chemistry on E-solution of Chemistry and drawing structural mechanism for the reactions. The students of PG department of Mathematics exhibited different models for various problem solving methodologies. The faculty of psychology trains their students in personal counseling and solving the problems of the needy.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The world has witnessed a tremendous growth in the field of ICT and has created numerous possibilities to use a variety of new technology tools for teaching and learning and also allow teachers and students to have access to a world beyond the classroom. It helps the learner to share learning resources and enhance critical and creative thinking and problem solving skills.

The institute has provided Personal Computers with internet facility to all the U.G & P.G departments to aid their Teaching and make it more productive. The Departments of Computer Science, Mathematics (UG and PG) and Language Lab have Computers with Internet Facility. The institute Library has Internet Zone and a Browsing Centre which provides the ICT facility to Students. The institute has 13 LCD projectors mounted in class rooms, seminar hall and auditorium, 2 OHPs in the department of Botany and Zoology and 2 slide projectors in Zoology and Geography department used for learning purpose.

To improve student learning and for better teaching ICT usage in education is considered as an important mode to support and enhance the teaching and learning capabilities. The existence of ICT alone does not

transform teacher practices, however ICTs can enable teacher to transform their teacher practices given a set of enabling conditions. For effective delivery of information our faculty members are using ICT enabled learning tools such as ppt, video clippings, online sources, Audio system to expose the students for advanced knowledge and practical learning. Recorded videos of important topics are uploaded in the YouTube channels. The Department of chemistry is using Chemskech and Chemdraw tools for drawing structures. The students are motivated to use N-list and online resources for their academic improvement. Department of English has conducted certificate courses through language lab. Department of library has initiated the usage of mobile enabled lib information so as to enable the students to access library information on their mobile.

The importance and usage of ICT has increased during the pandemic situation. It helped the teacher to reach and share information/knowledge/ideas through different platforms viz., Zoom, Google meet, WebEx, Skype, Cisco, Teachmint for teaching and learning. Due to internet connectivity issues, students demanded recorded explanation from the teachers. The teachers provided notes on important topics, posted syllabus related videos, engaged revision classes and also online assignments were given. Online internal tests were conducted to maintain regularity in academic activities. Apart from this to cope up with covid-19 pandemic situation, students were motivated to participate in co-curricular and extracurricular activities organised by the institution and other institutions. As a result, students responded positively and actively participated in various activities like Quiz, paper presentation, short film making and skill enrichment programmes. Besides all these the institute has organized more than 100 online programs during the pandemic.

Thus, the growth of communication technology, computer networks and information technology offers ample opportunities for effective teaching and learning. The ICT has the potential to transform the nature and process of teaching and learning environment/ culture and flexibility.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 22:1

2.3.3.1 Number of mentors

Response: 50

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 29.18

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	10	10	12

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.59

2.4.3.1 Total experience of full-time teachers

Response: 252.25

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The Rules and Regulations for Evaluation process are laid down by the affiliating University and are communicated to students through Orientation Program organized by all the U.G. and P.G. Programs.

The institute adheres to the norms prescribed by the affiliating University. As per the guidelines of the University, Internal examinations are conducted for 20 marks for every course. It is the regular practice of the institute to inform the entry level students, regarding the components of Internal assessment and method of evaluation. The institute has systematic mechanism for the smooth conduct of internal examinations. The examination committee has responsibility to look out the whole process in the consultation with Principal and the HoDs of all the Departments. The process to ensure transparency and robustness in internal assessment, the institute displays the schedule on notice boards and its website well in advance. Tentative schedule is also mentioned in the CoE. The concerned Departments are obliged to complete the syllabi for internal assessment and communicate the same to the students for preparation. Setting of question paper should be in accordance with University pattern. The institute examination committee conducts the IA by assigning the Invigilators duty for the Faculty of all the Department. After the evaluation, students get the opportunity to view their papers. At the time of paper view, concerned teacher interacts with the students about their performance, solve the queries and re-totalling/re allotment of marks on genuineness. The Marks List is displayed on the Notice Boards of the respective Departments. The question papers, valued answer sheets and Marks lists are properly maintained by the departments for academic monitoring.

The Internal Assessment of practicals is carried out by the departments for 20% of marks in the examination pattern prescribed by the affiliating University. The conduct of practical IA is on par with the semester end practical examination pattern and system as prescribed the University.

As per the guidelines of affiliating University, internal examinations are conducted twice in a semester.

The students are supposed to submit assignments. The evaluation parameters and weightage of marks are given on the basis of internal assessment and assignments. While awarding marks due considerations is given to the students participation in co-curricular and extracurricular activities and regularity. Internal assignment marks are brought to the notice of the students and confirmed by taking their signature. The marks are uploaded in the web portal of the University, within stipulated time.

The Institute organizes Parent-Teacher meet once in a year, where the parents are informed about the performance of their ward. The institution also evaluates the students' performance through the mechanism of Mentor System.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The CoE is prepared by the Institution for the conduct of Examinations with respect to the University Academic and Exam Calendar of Events in the beginning of the Academic Year.

Internal Examination:

A committee is constituted to look into examination related grievances by the principal. The committee consists of the chairpesron (Principal), convener and members. The committee monitors the smooth conduct of examination. This committee also looks into the grievance related to examination.

The examination committee displays the time table for the internal examinations on the notice board and is circulated to the classrooms and through the respective whatsapp groups. The grievances of the students if any related to time table are attended immediately and it is made convenient to the needy students. The students, who are unable to attend the internal tests due to their participation in NCC, NSS and sports activities, are given the provision to write the same after their activities with the consent of the concerned authorities.

The answer papers are evaluated by the concerned faculty after the examination and the marks lists prepared are displayed on the notice boards to convey the results to the students. The evaluated answer papers are given to the students in their respective classes to check their performance and report the grievances if any. Thus obtained grievances are taken into consideration, resolved and final marks are brought to the notice of the students and the same is uploaded in the University portal at the end.

External Examination:

The examination time table notified by the affiliating University is displayed on the notice boards and

circulated through the Whatsapp groups. The grievances reported if any are resolved with the consultation of examination section, Karnatak University, Dharwad.

The chief superintendent of the examination looks after grievances during the university examinations. The examination committee also coordinates in case of any discrepancy in the hall ticket issued by the university.

As soon as the results are declared the committee displays a notice on the notice board intimating the students regarding the procedure for photocopy, revaluation, re-totaling and Challenge valuation. The applications thus received are consolidated and sent to the University for necessary action. The grievances raised by the candidates are redressed as early as possible by the University within the stipulated period.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

It is extremely important that both, the teacher and students are clear about the contents, scope and limitations and the competencies expected to be developed as a result of undergoing a particular programme/course of study. This clarity helps the teacher to plan for and execute content-delivery in an efficient manner, while the learner is made aware of the standards that he/she is expected to attain. The learning outcome of the programmes offered by the institution comprise of Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

Being an affiliated Institution, K.L.E. Society's S.K. Arts College and H.S.K. Science Institute has limited opportunities for the design of the curriculum. The methods of delivery and standards of attainment, though, are entirely at the discretion of the Institution and its faculty. In order to develop clear academic goals and in keeping with its Vision and Mission, the Institution has made it mandatory for its faculty to formulate Course Outcomes (COs) describing what every student should be able to do at the end of any particular course. The COs have been formulated, after due deliberation, by the faculty member/s teaching each course. The COs have been vetted by the respective Head of Department and, after his/her approval, the same is communicated to the students at the commencement of the course. The Course Outcomes are also uploaded on the Institutional website for wider dissemination and ease of access. This exercise has been undertaken for all courses of the Non CBCS Course and CBCS curriculum. The affiliating University has formulated POs, PSOs and COs from the academic year 2021-22 as per NEP guidelines.

Each Department has also formulated Programme Specific Outcomes (PSOs) for the programmes conducted. These delineate the knowledge and skills that would be expected to be possessed by a student,

in a particular subject, upon the completion of their undergraduate/postgraduate studies. Further, Programme Outcomes (POs) have also been developed clearly enunciating the skills, knowledge and attributes expected to be possessed by a graduate/postgraduate at the time of his/her graduation. The PSOs and POs are also communicated to students at the appropriate time and are uploaded on the Institutional website.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institution has placed an effective, transparent and objective system to evaluate Programme Outcomes (POs) and Course Outcomes (COs). The level of attainment of Course Outcomes serves as a measure of the success of the teaching-learning process. The Institute tries to measure the level of attainment in both, direct and indirect ways.

Direct Method:

Since it is an affiliated Institution, the parameters laid down by the affiliating University are adhered for the direct measurement. In keeping with the affiliating University's norms, the assessment of each course has Internal Assessment (IA) [20% weightage] and Semester End Examination (SEE) [80% weightage]. The IA component is administered through two IA and assignments. Students need to answer a minimum of two IA's in order to be eligible to appear at SEE. The marks obtained are analyzed by the concerned faculty member at the end of each course. The attainment is also measured on the basis of students' progression to higher education. The consistently high pass percentages secured by the Institution's students, both, at the institute and University levels point to the success of the teaching-learning processes. These serve as a measure of the attainment levels of the students.

Indirect Method:

The Students contribution in Sports and Cultural Competitions is considered for the attainment. The Students participation in NSS, NCC, YRC, WEC, UBA and department association activities are considered for the attainment of POs.

The participations of students in article writing for newsletters, creative/academic writing for annual College magazine "Arivu", participation and success in exhibition and seminar competitions, contribution to specially designed literary/cultural programmes, performance in competitions like elocution, debate, essay writing, story writing and in group discussions on syllabus related concepts/issues/current affairs in classrooms, short film making, participation of students in extension activities, awareness programs, social work, during social programs such as different camps and workshops involving general public, the students are observed and checked for their sensitivity and social awareness.

POs are evaluated based on the consolidated performance of the students in direct and indirect methods. The gaps observed in the POs and COs attainment are improved upon in the corresponding academic year.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 84.1

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
270	194	187	157	140

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
303	248	235	179	163

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.9

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.45

3.1.2.1 Number of teachers recognized as research guides

Response: 3

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	0	0	0

3.1.3.2 Number of departments offering academic programes

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

File Description	Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

To promote and facilitate knowledge creation, innovation and entrepreneurship, the innovative activities under taken by the Institute are briefed below.

Institute Innovation Council (IIC) and IQAC organized motivational speeches, Essay completion on Entrepreneurship Day and a National Level Webinar on “Demand Driven Local Innovation as an Enabler for Self-Reliance”.

Seminar competitions: The students are trained to participate in competitions organized by Karnataka Rajya Vignana Parishat (KRVP). The faculty guides in Physics, Chemistry, Mathematics and Life Sciences prepare the students with innovative and skill oriented topics in respective subjects. Our students participated in state level Science seminar competition as they excelled in Taluka and District levels. Department of Botany and Zoology organized state level seminar competition on “Climate change and its impact on biodiversity”. Chemical Association had organized a Power Point Presentation competition on Periodic Table.

Enrichment through SWAYAM NPTEL: The workshop was organized for our students to create awareness on various NPTEL courses. It is a matter of pride that our students and faculty have cleared the exam with Silver & Elite grade.

Awareness programs: National Awareness Programs such as 'Covid-19 associated Mucormycosis', 'Unheard Melodies of Hearing Impaired', Ethics and Professional Standards, National Webinars on Cultural Studies, English for Employability, Workshops on Empower to be employability, 'Learning Our Lesson-Review on Quality Mandates in HEI' were organized.

Unnat Bharat Abhiyan (UBA): Institute UBA team visited five adopted villages for contact meeting, Household and Village survey, to celebrate World environment day, to create awareness about COVID-19 and distribute masks and sanitizers to the health workers. Technical project proposals are submitted to special experts groups of UBA.

Artificial ecosystem: A closed aquarium in department of zoology and Terrarium construction by department of Botany communicate the message of food chain, food web and flora and fauna. **Birds' drinking water facility in mud plates:** Mud plates are introduced at various places in the campus to provide drinking water to birds.

Plant Propagation: Botany department practices an innovative system of plant propagation by raising the saplings from the seeds collected by the students through Nursery technique.

Biodiversity Conservation: The institute regularly practices inaugurating the functions by watering the plants and plantation of saplings by the guests in campus. The students collect the seeds of trees and prepare seed balls which are dispersed in the barren lands just before the monsoons that makes the barren land green as a part of environment conservation.

Online Programs: A series of online programs such as International, National and State level Webinars, workshops, FDPs, SDPs, awareness programs and Panel discussion were organized for the benefit of students during pandemic. Chemistry department organized National Level training program on E-draw Chemistry to enrich the skills of drawing the chemical structures and mechanisms. One week FDP/SDP Program in association with Spoken Tutorial-IIT Bombay, NMEICT-MHRD, Govt. of India was organized on the course "MOODLE" and "LIBREOFFICE".

The support services and associations also organized innovative programs like Cook without fire, 'waste not the waste', Phyto Rangoli competition and creative exhibitions.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 12

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	04	0	0	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 6

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.78

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
12	11	11	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.56

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	14	25	4	3

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The Institute believes in holistic development of students by infusing academic, industry and social knowledge. To infuse emotional and social quotient in students the institute conducts several interfaces between our students and different 'Special Parts' of society. Our students are the 'Goodwill Ambassadors' of the society. IQAC, in its regular meetings inspires students, YRC, NSS and NCC units

The institute takes care of its social responsibility by conducting various programs like:

Swachh Bharat Initiative: The institute organises awareness campaign towards cleanliness in nearby surroundings and in campus by educating students and people on keeping the surrounding clean. It includes hygienic habits like washing hands before having food, taking bath daily and using clean clothes.

Unnat Bharat Abhiyan (UBA): Institute UBA team visited five adopted villages for contact meeting, Household and Village survey, to celebrate World environment day, to create awareness about COVID-19

and distribute masks and sanitizers to the health workers. Technical project proposals are submitted to special experts groups of UBA.

Blood Donation camps: The institute organises blood donation camp every year. The faculty, students and non-teaching staff takes part in it enthusiastically and give their contribution towards the community.

Awareness on Ozone depletion and AIDS: The department of Botany and Zoology organize extension activities every year to school children on Ozone depletion and AIDS awareness. Our students briefed about effect of ozone layer depletion and awareness on AIDS on visiting various schools. They stressed on the factors affecting ozone depletion and misconception of AIDS virus spreading by touch or sharing food with the infected person.

Awareness Rallies and Programs: Health and cancer awareness rally, Eye Checkup Camps, special lecture on mental health issues were organized. Online Awareness program was organized by YRC on the occasion of No tobacco day in association with District Tobacco Control Cell Dharwad to promote awareness on adverse effects of tobacco on human health.

Visit to Orphanage & Old age Home: To invoke emotional quotient among the future leaders the institute organises visits to Orphanage, Old age Homes and Homes of Specially abled people. The institute donates writing materials, fruits, eatables and clothes to the students in orphanage, old age homes and homes of specially abled people.

Celebration of Days: Yoga camp is organized on 'International Yoga Day' every year to promote health consciousness. Youth Day, Women's Day and Vachana Gayana competition on Lingaraj Jayanthi are celebrated to sensitize students towards social issues and to develop a holistic personality which reflects in their behavior and decisions.

Calligraphy: English department took up the task of teaching Calligraphy to the nearby Government high school students, as many children belong to the economically weaker sections.

Extension activities at schools: Many departments visited various schools to motivate the students by engaging classes and to expose them to different areas of study.

Voter Awareness Rally: Dept of political science conducts rallies at NSS camps, door to door campaign to create awareness among the fresh voters regarding the importance of voting power.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 64

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	8	12	11	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 66.73

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1115	228	809	741	107

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 13

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	1	1	0	2

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 11

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	01	00	01	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

There is no denying how significant a Institute is in shaping up a student's personality and holistic learning process. Like an experienced teacher and teaching pedagogy play a critical role in shaping students' academic lives, infrastructure is also vital. It creates a favorable environment for students' holistic development. It's a common knowledge that every parent wants to spend money where their kids feel safe and secure while learning and enjoying their student life.

There are studies suggesting students in Institute with poor infrastructure can have lower scores than those with access to better infrastructure facilities. This makes Institute infrastructure a key element in a child's academic as well as holistic growth.

Some of the facilities which should feature in an ideal checklist while assessing any Institute infrastructure are as follows:

- Spacious and well- ventilated classrooms
- Well equipped laboratories
- Computing Equipments
- Library with reading rooms
- Auditorium with audio-visual systems
- Furniture
- Sanitation and Sanitization

Spacious and well- ventilated classrooms: The institute has 18 classrooms which are spacious and well-ventilated with 9 LCD projectors mounted in class rooms, seminar hall and auditorium, 2 OHPs in the department of Botany and Zoology and 2 slide projectors in Zoology and Geography department used for learning purpose.

Well equipped laboratories: There are well equipped laboratories in the department of Physics, Chemistry, Mathematics (UG & PG), Botany, Zoology, Computer Science and a Language laboratory to cater to the needs of the students as per the norms of the affiliating university. The botany and zoology museums are unique with the collection of rare and endangered species of flora and fauna respectively.

Computing Equipments: The institute has 75 computers with internet facility for students access. Printers are provided to all the departments. There are 2 Xerox machines in the office and 1 in the IQAC room to cater to the needs of staff and students.

Library with reading rooms: There is a spacious, rich and automated library with separate reading rooms for boys, girls and the faculty. It is well stocked with 89162 books, 47 periodicals and e-journals with access to N-list through Inlibnet and Libinfo android app. In addition, the Departments have a separate Department Library to provide subject related Books.

Auditorium with audio-visual systems: There is a well equipped auditorium with latest technology multimedia facilities which can accommodate 500 people.

Furniture: There are adequate desks in the classrooms, tables in the departments, labs, gymkhana and library to accommodate all the students. The cupboards present in departments, labs, gymkhana and library are adequate to store the equipment, chemicals, glass wares and books.

Sanitation and Sanitization: There are separate and hygienic washrooms for gents and ladies faculty, boys and girls which are regularly cleaned and maintained by scavengers. The Institute premises with office, departments, classrooms, labs and library are regularly sanitized as a preventive measure for COVID 19 and other microbial diseases.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Department of Physical Education provides excellent sports facilities and fully equipped Gym, fitness zone for the all-round development of the students. The Multi-Gym houses modern equipments like Double Bar, Chin up Bar, Weighing Machine, Elliptical Cycle, Power Lifting, and Weight Lifting Sets, Gym Mirrors and Weight Plates in its Fitness Zone. Students are given training in sports games to take part in collegiate, inter-collegiate, inter-zonal, interuniversity, State, and National level competitions. The physical education director regularly trains the students in various games. Sports participants are motivated by providing incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the winners and participants.

Department of Physical Education has been providing opportunity for the all-round development of students. Students of this institution are provided opportunities for participating/conducting competitions.

The department is providing sufficient playing kits and sports uniforms for participating in the Tournament.

Multi-Gym Unit:

The department has a full-fledged Multi-Gym with various equipments like Treadmill, Abdomen stand, Stationary Cycle, upright bike, Weightlifting Barbells, Weight plates, floor mate and a Multi-unit for exercising/weight training. Students, teaching and non-teaching staff are effectively utilizing the facilities of the Institute in Gym.

Treadmill:

The Manual Treadmill is available in Gymkhana. It is used for running or walking. It provides a moving platform with a wide conveyor belt. The belt moves to the rear, requiring the user to walk or run at a speed of the belt. In this light weight manual treadmill, the movement of the belt is according to the force applied by the performer with their feet. The rate at which the belt moves is the rate of walking or running.

Stationary bicycle:

Stationary Bicycle available in our Gymkhana is easy to perform. It consists of saddle, pedals, and ordinary handlebars arranged as on a bicycle but used as exercise equipment resembles a bicycle without true wheels. This equipment is appropriate for the students to use for warm up activities before performing weight training bicycle.

Students effectively utilize the equipments and other facilities of the Gymkhana. Students are given proper instruction regarding the utilization of various equipments, effect of exercises, necessary precautions and importance of warm-up before performing exercise.

Gymkhana and Playground:

There is a gymkhana with all indoor facilities like Carom, Chess, TT and Multi-Gym which facilitates the students in their gap hours in the Institute. The students also utilize Multi-Gym facility before and after the Institute hours. There is a vast playground with 400 meter track, throwing and jumping courts. There is a cricket pitch and separate arena group games like Volley ball and Basket ball.

Infrastructure for cultural activities:

The auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act plays, street plays are performed here. The events such as Youth festival, Traditional days, Inter-Institute cultural events/competition are organized to inculcate the cultural and traditional values amongst the students.

Auditorium with audio-visual systems:

There is a well equipped auditorium with latest technology multimedia facilities which can accommodate 500 people.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 52.63

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 32.91

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.68	7.58	0	3.46	42.88

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Institute Library is one of the oldest and the richest library in Hubballi city. The central library was established in 1952. Our library has separate library building. Library has made consistent progress in terms of collection of books, periodicals, e-resources and services. The Institute library is spread in 5343.34Sq.ft.area. It provides open access facilities which helps easy access and use of the library as a learning knowledge centre which is fully automated. The Library has rich collection of reference books and text books. There are 89162 text books, reference books and 47 periodicals. Our library has independent website and Libinfo android app for the access of online services. It has digital repository of syllabus, previous year question papers, PPTs, E-thesis, research article, Online open access resources, competitive exam resources, online newspaper clippings, new arrivals, E-resources, Biographies and hand books. The library is having active membership of INFLIBNET N-LIST consortia and provides 6000+ e-journals and 3200000+ e-books of various subjects. The staff and students have registered for N-List and regularly derive benefit of the same. Separate library cards are issued to all students for issuing text books, reference books and journals. Separate computer is provided to the library users for searching the books on Online

Public Access Catalogue (OPAC) in the library. OPAC is also available on library website. User can access OPAC on his own desktop/smart phone. Library has good number of CD/DVD collection. The OPAC machine is installed in the Library to ensure easy access of books. Visitors are required to sign noting the time of entry and exit. A well-equipped Digital Library with 11 nodes having Internet connectivity is housed for the access to e-resources. As the access facility to e-journals is multi-user and IP address-based, students can access the e-resources from anywhere in the campus. CCTV cameras are installed in the library for strict surveillance. Braille kits consisting of 50 Braille books, News paper clippings, Rare books and other facilities are assets of the library. The library has ILMS software named 'E-Lib' with 16.2 full version. Software is upgraded time to time by Aargees business solutions. Book database is created along with users database. Issue-return process is fully automated and manual cards are kept as supporting documents for students and faculty. Book issue and return is carried out with the help of barcode system.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.14

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.14535	1.05495	1.11268	1.23308	1.16395

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 11.97

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 140

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institution has in the last five years updated IT facilities including Wi-fi thereby making Teaching Learning process interesting and effective. E-Lib software was updated in the library with a focus to integrate with the e-learning resources. In the Computer Laboratory new power back-up batteries (3.5KV) were installed. To increase the bandwidth of internet connectivity Wi-fi enabled modems of 100Mbps each are installed in all the five blocks and Library. The network has been upgraded to BSNL fibre line of 300Mbps in IQAC room. The Institute has installed 13 LCD Projectors to make the teaching-learning effective.

The Institute with a focus on the enhancement of the Communication Skills of Faculty and Students established the Language Lab. The laboratory comprises of 26 Dell computers with 100Mbps internet facility and a power backup. There are 15 computers in Computer science lab with power backup. The Open Source softwares are used in all the computer laboratories and departments. The computer Science department uses the softwares like Oracle 10g, Java 1.4/1.5, Turbo C and C++ and V.B. version 6.0. The Department of Mathematics uses the Scilab software.

The backup system is upgraded with new batteries by replacing the deprecated batteries, thereby providing backup of 6 hrs. Several computer peripherals and consumables are purchased as a part of ICT on need base. To enhance the mode of teaching and increase the effectiveness of learning in students, the Institute purchased 02 more LCD Projectors. Various Departments and Cells were upgraded with Computers and Peripherals during the Academic Year. There is regular maintenance of IT facilities on the campus by refilling the toners and cartridges, repairing the UPS, mother boards, keyboards and other accessories in all the departments, laboratories, Office and library. The College also periodically updates its Anti-virus software.

IT Facilities in Library

The College Library has requisite IT facilities to enable its users to consult electronic resources, NLIST E-Resources and catalogues such as OPAC (Online Public Access Catalogues). The well-equipped Digital Library with 11 nodes having Internet connectivity is housed for the access to e-resources, 1 HP printer, 3 Bar code scanners, 1 image scanner and 06 CCTV cameras. The library has ILMS software named 'E-Lib' with 16.2 full version. Software is upgraded time to time by Aargees business solutions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 16:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 9.06

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.07	1.71	5.59	3.53	1.03

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution has well-established procedures for the procurement and maintenance of its infrastructure.

Every Department periodically performs an inventory of its equipment and consumables. This enables the Department to repair any malfunctioning equipment, do maintenance checks/procedures and to initiate the prescribed procedure for replacement/procurement.

In the event of a department wishing to procure some equipment involving a substantial financial outlay, it needs to send, through the Principal, enquiries to potential suppliers. A minimum of three quotations need to be compulsorily obtained which are, then, scrutinized and comparison statement is made. Based on the report orders are placed for the equipment with the approval of management.

Maintenance of Buildings:

Civil works including maintenance of buildings, plumbing and carpentry are being looked after by the K.L.E. Society's Engineering department. Established rules are strictly adhered during the process. The local governing body of the management meets regularly to decide on carrying out these works.

Electrical Work:

Maintenance of electric infrastructure is carried out by the K.L.E. Society approved electricians. The electricians are qualified to conduct all the works necessary for providing uninterrupted power supply to the entire campus.

System Maintenance and Administration

The computer Science faculty looks after the service and maintenance of computer laboratories. Their job profile includes solving hardware and software related issues, maintaining ICT facilities, overseeing service maintenance of electronic equipment viz. LCD projectors, Audio-visual equipment, Public Address systems, printers and scanners. Periodic updation and antivirus

Spyware scans are run regularly to protect the computers from malware.

Laboratories

The equipments of laboratories are purchased with the approval of the Management. The labs in charges take complete responsibility of the maintenance of all the laboratories. The periodical maintenance service is provided to all the equipments. Chemicals and other equipments are purchased and maintained as per the demand. Chemical substances and acids in chemistry department are maintained as per approved norms. The SOPs for handling the equipments with Do's and Dont's are displayed in the laboratories. Fire extinguishers and First aid kits are made available in all the laboratories to meet out the unforeseen events.

Library

Books have been purchased as per the demand of the curriculum and periodical maintenance also has been provided. Books and Stock verification process is done at the end of the academic year. The unique code of the identity card validates the entry and exit of the library users. The damaged books are periodically replaced with new ones. The computers and software are updated as per the demand with proper maintenance procedure. The code of conduct for the library is displayed and conveyed to the staff and students during orientation and induction programs.

Sports

Director of Physical Education is competent to maintain the sports materials and Gymkhana. The need based replacement system is in existence for the sports items and maintenance of permanent equipments in Gymkhana. Periodical service is provided as per the requirements to the equipment in multy gym.

Classroom:

The maintenance of classrooms is allotted to the menial staff. The classrooms are cleaned every day after the class hours. The furniture in the classrooms is maintained regularly by repairing the damaged ones. New furniture is added as per the requirements. The code of conduct for students inside the classroom is displayed on the website and is communicated to the students during the orientation program.

Generator and Solar panels facility:

The campus has a generator with a capacity of 35KW which is maintained by the office and menial staff. Solar panel of 10KW is installed in the campus as a green initiative and alternate source of energy which is maintained by K.L.E. Society's engineering department.

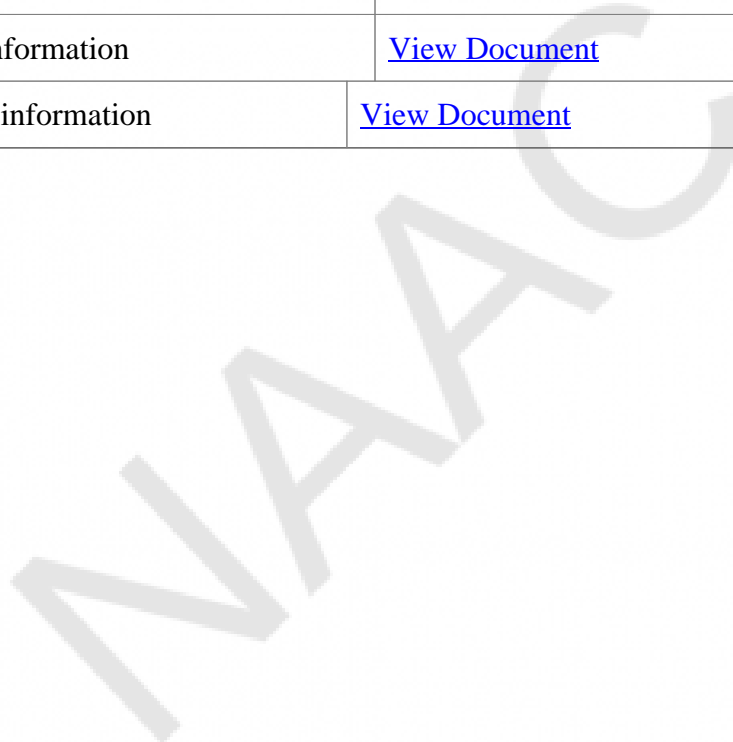
Green Campus:

The Institute has lush green garden which is maintained by the menial staff of the institute under the guidance of green campus committee. There is a medicinal garden with rare and significant plants which

are maintained by the students of Botany. Vermi compost pits and Bee boxes are maintained by the students of Zoology.

At the end of the year, as per the instructions of Management, the institute conducts stock verification of all the departments, Library and Gymkhana including furniture of the institution. The damaged furniture, instruments and glassware's are disposed with the help of K.L.E. Society's Engineering department and new equipment and consumables are purchased based on requirement with the due permission from the principal and management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 41.97

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
72	477	492	428	262

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.13

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	14	15	13

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 22.8

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
821	404	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 56.11

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 170

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 22.61

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	1	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 84

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
22	35	13	9	5

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The representatives of the students' council are selected on merit basis from the final year B.A., B.Sc. and M.Sc. Along with their academic performance, even the co-curricular and extra-curricular participation is considered. The shortlisted students are called for interview in the committee comprising of Principal and Heads of all the departments.

The department of Political Science initiated democratic mode of election system to form the student council from the academic year 2020-21 as per the recommendation of "Lyngdoh" committee.

Functioning of representative bodies: The representatives of the following bodies carryout the activities under the guidance of the respective chair persons.

College Union: The representative of College union is responsible for planning and implementation of all the cultural activities in the college and be in-charge of the conduct of union activities.

Sports/Gymkhana: He/she shall organize activities in the field of sports and games. With the help and co-operation of the physical director.

Karnataka Sangha: The activities concerned with Karnataka state and the state language Kannada are carriedout in this association.

Department Associations: The Secretaries are responsible for planning and organizing all the department activities.

WEC: The secretary of the cell Plan, organize and conduct programme concerning women's welfare, Organize health awareness programme, awareness lectures/Workshops for women on different aspects of gender amity.

YRC, NCC and NSS: The secretary of the cell Plan to organize a blood donation camp, workshops and awareness programs, extension activities, awareness programs, cleaning drives organized under the flagship of YRC, NCC and NSS.

Library: He/She is responsible for the activities related to library and brings the grievances if any in library to the concerned authority and solves the issues.

Placement: He/She is responsible in organizing the career oriented programs, personality development and communication skills.

SC/ST Cell: He/She responsible to bring students from backward communities in the main stream and bring grievances of SC/ST students if any to the concerned authority.

Minority Cell: Minority cell of the Institute was established with the purpose of empowering the minority communities in the Institute.

Grievance Redressal Cell: He/She responsible should encourage the students to use the suggestion box to express constructive suggestions and grievances if any. Anyone with a genuine grievance may approach the members of the Cell in person, or in consultation with the officer in charge of students Grievance Cell.

Internal Complaint Committee: He/She is responsible in bringing any related complaints to ICC Committee. ICC meets on a need basis to address any complaints from students, teaching and nonteaching members and takes necessary action.

Anti Ragging Cell: He/She along with committee members spreads awareness among the students about the zero tolerance of ragging in the campus. Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the Institute by adopting array of activities.

OBC Cell: He/She is along with committee members are responsible to look into the affairs of Other Backward Class students and staff of the institution is constituted and functioning in the campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 23.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution

participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	60	17	11	13

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association was registered as per the Government rules & regulations on 3rd February 2021. The Registered No. is DRDW/SOR/294/2020-21& is named KLE Society’s Shri Kaddasiddeshwar Arts College & HSK Science Institute, Hubballi.

The Alumni is an integral part of the Institute. Since 1990 with the support of the management & the principals it has been functioning progressively, aiming at the welfare of the students. The students are financially & morally supported by the Alumni Association. Every year the Association helps poor, meritorious and sports students. There is another unique way of helping the students through “Earn While You Learn Scheme” in which the needy students earn the fixed amount on hourly basis for a stipulated period. The Association offered financial support to Miss. Shobha Shettar of NCC Wing to meet the medical expenses when she had met with an accident. We are proud that our Alumni Miss. Carol Wilson, a Calligraphist has been regularly conducting Calligraphy Classes for our students. The Alumni Association has installed Solar Light on the college campus through Selco Solar Light Pvt. Ltd., Hubballi. The Alumni are spread across the world in Central & State Government Sectors, Education, Administration, Politics, Social Services, Business and are Eminent Laureates. Late Shri Anant Kumar, Former Central minister, Shri Prahlad Joshi, Union Minister for parliamentary affairs and Mines and Coal, Shri Basavaraj Horatti, President, Karnataka Legislative council, Shri Shankar Patil Munenakop, Minister of Textiles & Sugarcane, Karnataka, Nandini K., Shri Shyamsundar Bidarkundi, Shri Kishore kumar Hegde, Shri Virendra Kundagol & many well-known saints are our prominent Alumni. Our prominent Alumni Shri Basavaraj Horatti has donated Rs. 5 Lakhs for the set up of a Multi Media Studio.

Alumni Day: The Chief Guest, Shri Sadanand Danganavar, President of NWKRTC, enlightened the students about the job opportunities in the State Govt. KSRTC.

Shri Prashant Adur, Syndicate Member of Karnatak University, Dharwad guided the students to succeed in Teaching Profession.

Shri Pandurangi Rane, the Police Commissionerate of Hubballi-Dharwad addressed the students about Drugs Awareness.

Shri Deepak Shetty, Former Secretary to Government of India & Director General of Shipping, Mumbai, addressed about preparation for the UPSC & other Competitive Exams.

Shri Shrinivas Shastri, Syndicate Member of Rani Channamma University, Belagavi motivated the students to participate in Sports.

Shri Praveen Gudi, motivated the students & the Staff on the confidence building techniques, particularly during Covid-19 Pandemic.

Shri Suresh Rao, NLP Masters, in a Workshop organized for faculty shared his ideas on how they can use innovative methods in Teaching & the ways to sustain students' interest & attention.

A day with Our Prominent Alumni: The honorable Chief Guest Shri Basavaraj Horatti, President of Karnataka Legislative Council, recollected his pleasant memories, guided the young minds to becoming a successful & respectable leader.

On the occasion of World Earth Day, Dr. Rajshekhar Omprakash Patil, HoD of Environmental Studies of Sant Gadge Maharaj College of Mumbai, addressed the online participants across the country, created awareness on innovative methods to make our Earth healthier & greener.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision and Mission of the Institution envisages the holistic education to mould the younger generation by developing disciplined, intellectual, responsive and responsible qualities through academic excellence.

Principal, HOD's, and the faculty through various active cells are involved in academic, curricular, co-curricular and extension activities.

The institute has taken many initiatives towards maintaining green eco-friendly campus. The certificate and value added courses along with the regular curriculum assist in imbibing the value based qualities amongst the students. Various extension activities organized through NSS, NCC, YRC and all the departments develop ethical values amongst the students to make them responsive and responsible citizens. The quality assessment of the institute administration, faculty and students is regularly evaluated through the feedback system. Further, annual assessment is made through internal AAA and external AAA once in 5 years. The academic assessment of individual faculty is evaluated through self appraisal process which highlights the annual progress of the individual faculty.

The institution has been continuing its efforts for quality enhancement in higher education. Institution plans to adopt more information technology components to enhance the effectiveness of teaching and learning process. Promote interdisciplinary teaching and learning for strengthening the innovation capacity among the students and faculty members. Promote MoUs with reputed institutions for student and faculty exchange programmes. Facilitate more number of students to get hands on training through adopting in the curriculum. Organize more number of national and international seminars, conferences, workshops, FDPs and extension programs. The Institution organizes the endowment programs to build the ethical values in students. The Co-curricular and extracurricular events along with the sports facilities help in overall personality development of the students.

In tune with Vision and Mission of the Institution are carried through many extension activities in collaboration with various organizations. These activities deal with varied issues like gender equity, environment protection, etc. which have sensitized the youth and made them responsible citizens.

The institution organizes programs like World environment day, world ozone day, International rainforest day, world environment health day, world soil day to create awareness on conservation of nature for the better and healthy future life. The staff and students of the institution are committed to organize environment friendly extension activities in the adopted villages. The plantation program was undertaken in the UBA adopted villages to make eco friendly environment. The Socio economic survey was conducted by UBA unit of the institution in 5 adopted villages and the report was uploaded in the UBA website of MHRD for necessary action.

Teachers have their representation in administrative and academic bodies like BoS and BoE, besides all committees constituted by the Principal as mandated to have teacher-representatives to foster collaborative

administration.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institution is practicing decentralization, participative administration and management through the delegation of authority and provides operational autonomy to the departments and various committees.

Following is one of the case studies showing decentralization and participative management.

Admission Process in the institution

At the beginning of every academic year, the Board of Management K.L.E. Society, Belagavi, formulates the Admission Committee under the Chairmanship of the Principal to provide conducive atmosphere to all the Stakeholders to carryout the Admission Process.

A Senior Faculty is nominated as the Convener of the Committee; all the HODs are nominated as members of the admission committee. The Committee is generally formed before the announcement of II Year PUC Result and B.Sc. final year results for the UG and PG admission respectively.

The objectives of the Admission Committee:

- Manage admission process efficiently.
- To increase number of admissions for various programs.
- Counselling of Students/Parents/guardians regarding the courses.

The Process of admission:

- The Committee formulates and executes the rules and regulations of admission as per the directions and guidelines of the Government, affiliating University and Management of K.L.E. Society, Belagavi to maintain transparency in the admission process to fill up seats according to merit, reservation & intake capacity.
- The institution prepares banners, flyers, pamphlets and Google forms in which our institution's achievements, goals and all the available opportunities in the subjects are mentioned. The faculty members are assigned to visit PU colleges to create awareness amongst the PU students regarding the facilities available in the institution.
- Special weightage is given to the students with sports achievement, poor, needy and meritorious students.

- Google forms are created for enquiry.
- The documents required for the admission process is provided to the students.
- To understand the knowledge level of students, admission entrance test is conducted.
- The students are given liberty to select the subject combinations of their choice.
- There is provision of fee payment in installments for the poor and needy is given with the consent of the Principal.
- During the Covid-19 pandemic our institution collects the fees in the college and is deposited in the bank by the assigned staff and the fee receipts are issued to the students.
- All the queries are answered through - Phone calls, email & SMS, Whatsapp, Facebook and Google forms.
- Active Covid-19 cell takes care of the students coming for admission as per the SOP framed by the Government, affiliating University and ICMR for staff, students and parents.
- After the admission process the student data is submitted to the University in the prescribed format along with fee paid details.
- From the year 2021-22 the students' data is entered in the UUCMS portal as per the directions of the affiliating University.
- After the completion of admission process and last date of admission, the Committee provides college Identity Cards to the students after the commencement of classes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution has a perspective Strategic Plan which is deployed clearly and reflects the path paved for the future of the institution.

The perspective plans focus upon matters like infrastructural development, introduction of new programmes, enhancement of quality in teaching-learning process, promotion of research and healthy practices like extension activities, awareness programs and Blood donation camps.

K.L.E. Society's Blood bank recognized a best practice of taking care of Thalassemia patients. Thalassemia is an inherited blood disorder in which the body makes an abnormal form of Hemoglobin which cannot carry the oxygen molecules normally. Hence, the institution initiated the blood donation program as an healthy practice which is effectively deployed.

Objectives:

- 1.To create awareness among students.

2.To cultivate & develop moral responsibility in students to save life.

A Blood Donation Camp is jointly organized every year by our College NSS, NCC & Youth Red Cross Unit on the occasion of our hon'ble Chairman Dr. Prabhakar B. Kore Sir's Birthday on August 1st since 2017. Accordingly, we organize blood donation in the first week of August. The blood donation usually begins with a short inaugural function by the Principal. Our beloved Principal Dr. B. R. Patil, Principal Dr. L. D. Horakeri and Principal Dr. (Smt) Umadevi V. Nerle have always been encouraging all the donors by donating blood themselves as the saying goes "*Gift of Blood is Gift of Life.*" In all, till now 4 blood donation activities/events have been organized. Our College has a MoU with Dr. Prabhakar Kore Hospital & Medical Research Centre, Belagavi. The units of blood that is drawn, is collected & taken by the Hospital.

Details are as follows:

Sl. No.	Year	Units Collected
01.	2017 - 18	57
02.	2018 - 19	80
03.	2019 - 20	55
04.	2020 - 21	31

All the donors were thanked for their active participation in the noble cause & the steps they have taken to help the fellow-brethren. The Principal, NCC, NSS and YRC Officers have stressed on the growing need of blood in the State and commended the young volunteers for their noble act.

Totally 223 units of blood have been donated by both students and the staff members during blood donation since 2017-18. Our College has been making untiring efforts to conduct blood donation camps every year. Our Principal, Students and the Faculty Members always voluntarily come forward to donate blood. Our students created awareness about how blood donation can save lives of innumerable persons. Donation of blood is very essential and crucial for saving lives of many patients and those who have met with accidents. So it is a great service or contribution to the society and people living in it. Thus the aim of blood donation is achieved through creating awareness among the students, that blood donation doesn't decrease blood in their body, but to replace the new blood with protein that can also give better health to the donor after donating the blood.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Board of Management of K.L.E Society and Local Governing Body of the College are at the top of the organizational structure. The overall supervision of the College comes under their purview. The Institute formulates the rules and regulations for the internal arrangements of the College and matters pertaining to finance and accounts, faculty and students as and when required. The Principal is the Member Secretary of the Local Governing Body. The Principal is also assisted by all the Heads of Departments of the College.

The Board of Management of K.L.E. Society, Belagavi, is the Apex Governing Body and there are various subordinate bodies to the institute, such as Executive Committee, Life Members committee and NAAC inspection committee. The Board of Management of K.L.E. Society approves and monitors the policies and plans.

The Local Governing Body: It prepares the annual budget and financial statements, discusses the academic progress of the College and also gives suggestions to the Management for the up-gradation of teaching-learning process. This body also recommends the Management for filling the vacancies in teaching and non-teaching sections.

The Principal and College Administrative Committees: The Principal as the head of the administrative and teaching-learning process pays special attention for the smooth functioning of administrative and academic activities. The Heads of the Departments and the Office Superintendent help the Principal in these matters. The College administrative bodies look into the work related to admission, examination, eligibility, maintaining the daily record, to interact with Stake holders, University and Government Offices. The Principal forms various committees for monitoring and facilitating several activities organized in the College. i.e. IQAC, Gymkhana Committee, Students' Council, Admission Committee, Time Table Committee, Examination Committee, Discipline Committee and the committees mentioned in Organogram.

The Grievance Redressal Mechanism: There is a Grievance Redressal Cell to address the complaints and grievances to resolve them. There is a separate Anti-Sexual Harassment Committee, which aims to prevent the cases of harassment and looks into grievances of girl students. The Anti-Ragging Committee is also formed to work on the cases related to ragging, if any.

Academic and Administrative Head: The Management gives empowered leadership to the Principal who in turn leads the College towards the fulfillment of the Vision and Mission. He/She takes care of the effective administration of the college and executes all the University and academic requirements by providing effective leadership and valuable guidance to the teaching and administrative staff members. He/She plays a major role in formulating the future plans.

Heads of the Departments: The HoDs ensure the smooth and effective functioning of their respective departments. The Heads allocate courses/paper to the Faculty based on the competency mapping. They ensure that all the Staff Members in the Department accomplish the academic schedules within the prescribed time. They collect feedback about the performance of faculty and corrective measures are suggested if required.

Faculty Members: The faculty members contribute from the last level to execute the decisions taken at all levels of management.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Employee's welfare measures counters to develop personality of the workers to make a better workforce. Providing such facilities make their work life better and lead to good standard of living. The list of welfare measures for Teaching, Non- teaching staff and students is mentioned below;

Welfare Schemes for the Teaching Staff:

- KLES' Vaidhyashree Health Insurance Scheme for the employees.
- Health Care Centre.
- College Employees Credit Co-operative Society facilities.
- Residential facilities for the Staff.
- Parking facilities.
- Pure Drinking Water facilities.

Welfare Schemes for the Non-teaching Staff:

- KLES' Vaidhyashree Health Insurance Scheme for the employees.
- Health Care Centre.
- College Employees Credit Co-operative Society facilities.
- Residential facilities for the Staff.
- Parking facilities.
- Pure Drinking Water facilities.

Welfare Schemes for the Students:

- KLES'Vaidhyashree Health Insurance Scheme for the Students.
- Health Care Centre.
- Parking facilities.
- Food Court.
- Gymkhana facilities.
- Pure Drinking Water facilities

The Institution facilitates the Welfare Schemes provided by the Central Government to the UGC appointed Permanent Staff: Speedy processing of Leave applications, housing loans, withdrawals and advances from G.P.F/Reimbursement of Child Education Allowance as per government directives/Casual Leave/Maternity leave/paternity Leave/Family Benefit Fund/Group Insurance for Employees/Pension Gratuity Commutation Facility/The Earned Leave with encashment Facility.

Some of the significant welfare facilities are listed below;

- 1.The financial assistance is extended to both the Teaching and the Non-Teaching Staff for participation in Workshops/FDPs/Seminars/Conferences.
- 2.OOD is provided for attending Examination, Workshop, Orientation Course and Refresher Course.
- 3.Pension Scheme: The Faculty appointed on or before 01/04/2006 receive the Pension as per the Government rules.
- 4.Gratuity Facility is provided by the Management.
- 5.The Members of Staff who achieve State/National/International/Ph.D. award and those who reach superannuation are felicitated by the institution.
- 6.The Staff Members are also encouraged to go for higher studies under faculty improvement program facility of UGC on OOD.
- 7.Increments on award of Ph.D. and considerable increment is provided for the faculty on clearing the NET/SLET Exam.
- 8.The institute provides financial support for Faculty to enroll for Membership in Professional bodies.
- 9.There is a facility of Employees Provident Fund for the Teaching and the Non-teaching Staff. The Management also contributes an equal share for Employees Provident Fund.
- 10.The Ladies Teaching and the Non-teaching Staff can avail Maternity Leave for 6 months.
- 11.The faculty can avail loan from employee's Credit Co-operative Society with minimal interest and repay the loan in easy instalments.
- 12.The Staff is allowed to use college ICT facilities for their research work.
- 13.Free Uniforms are provided for the Menial Staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.59

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	11	10	7	10

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	01	01	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 17.95

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
32	4	7	3	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has a Performance Appraisal System for all teaching and non-teaching staff of the institution. Every faculty member has to submit his/her self-appraisal form to the Principal at the end of the year.

Teaching faculty performance is reviewed based on the students result in the semester examination, punctuality, commitment, teaching skills, number of papers presented individually and along with the students, number of conferences/ workshops and seminars attended, research project undertaken, research guide ship, involvement of faculty members in administrative and other activities of the college. The faculty performance is also assessed by the HODs, the Principal and the Management. The Students' feedback of teachers related to teaching learning process is reviewed with utmost care. If there are any mistakes/lacunae in the faculty performance, the institution provides an opportunity for improvement. The annual report submitted by the Head of Departments, also plays an important role in evaluating the faculty performance.

It is mandatory for the Faculty Members to fill & submit the Performance Appraisal forms at the end of every academic year. The evaluation of the performance of faculty members is as per the UGC Regulations & their amendments. However, the Feedback for the Teachers performance is collected from students every year & this is also analyzed statistically so that the Management and the Principal guide the faculty accordingly. They also make suggestions to the concerned Faculty for improvements.

The non-teaching staff members are assessed based on their attitude towards the public, co-workers,

staff/student relation, job performance, pro-activeness and behavior towards the administrative head. The principal evaluates the performance of faculty on the basis of following key parameters:

- 1.Results of the subjects handled by the faculty in previous semester or in previous academic year.
- 2.Contribution of the faculty to the college in various capacities:

- Multiple roles.
- Committee Convenors/members
- Co-ordinators/Members of the various Committees.

1.Professional improvement:- Papers presented and published, published books, participation in Workshops/Seminars/Conferences etc. and any other research and development activities.

2.General Behaviour and Attitude:-

- Regularity and punctuality.
- Leaves consumption- CL and EL.
- Willingness to take-up work from time to time.

1.Outstanding Achievements:-

- University ranks, additional qualification like NET, SLET, M.Phil., Ph.D., or any other distinguished achievement.

1.Students Feedback:-

- If the performance of any Faculty Members is not up to the mark of the higher authorities, they are answerable to the Principal. The Principal conducts personal meeting with the faculty members and helps to empower the Faculty with required skills and expertise, by deputing them to Faculty Development Programmes as & when needed.
- The Management's personal interview with every Faculty helps the Management to understand the achievements, limitations of the teachers and to decide over the incentives and other benefits for the teachers.
- The self-appraisal process of evaluation helps the Faculty Members to improve in many activities and evolve as competitive teachers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College conducts the Internal Audit and the External Audits regularly. The FDA of our College keeps into account all the financial matters.

The Account Section of the College is under the Finance Section of the Management. The Management has appointed the Chief Finance Officer who is the Head of all the Account Sections of all the Institutions under K.L.E. Society, Belagavi.

The regular check of all the Accounts is done by the Chartered Accountant at the end of every trimester and at the end of the Financial Year the External Audits are conducted by the College.

The Principal takes the consultation of account section to prepare the default budget followed by the suggestions of the HODs. At the beginning of every Academic Year the Budget is made with regard to the Academic, Co-Curricular and Extra Curricular Activities and amount is allocated for these activities.

The proposals related to the Infrastructure development/ IT related requirements/ augmentation prepared by the HODs of all the Departments and various Committees of the College with the consent of the Principal are forwarded to the Account Section and from there the Proposals are forwarded to the Management's Respective Sections.

Internal Audit

The institutional accounts are maintained in Finance Section as per the guidelines issued by Karnataka Government /UGC and various funding agencies in the prescribed format. The annual meeting at the Management Office at the end of every financial year approves the budget estimates for the next year and analyses the actual expenditure incurred during the year under various heads.

Guidelines followed for the preparation of budget:

- The Management verifies with the fee collection of the UG and Self Financed Courses and also verifies the collection and accounting of other revenue such as consultancy, grants, donations etc.
- The vouchers related to all the expenditures are verified by Chartered Accountant, audited accounts are consolidated, compiled and filed with Income Tax Department.

External Audit

External financial audit is carried out by an external agency appointed by the KLE Society Management.

The Management appoints an external auditor for the conduct of audit of accounts. He verifies all the vouchers with reference to the cashbook and prepares the balance sheet. Transparency is reflected as no major objections are found during the last five years.

The external audit through government is conducted by Government auditors from the Joint Director of Collegiate Education/Government of Karnataka /Accountants General of India for the funds received from the Governmental sources. They periodically visit the college and conducts audit of various funds that the college received from Central /State Government /Government agencies.

The objections raised during these Audits are duly settled and necessary follow-up actions are being taken up to settle pending objections. After clarifying and correcting, hearing and setting the omissions or errors

the audit report will be given. The last Government Audit by Accounts General was done in the Year 2005-06 and the last audit by Joint Director of Collegiate education was carriedout in the year 2008-09.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institution has its financial resources like UGC, State Government and K.L.E Society Belagavi. The institution mobilises and utilises the funds received according to the norms of these regulatory bodies.

Ever since its inception, K.L.E. Society, Belagavi has looked after all the financial requirements of the institute for infrastructure development, salary for Management Appointees and regular expenditure for maintenance of academic and other activities. The entire financial needs of the institution are managed through the funds given by the K.L.E. Society Belagavi. The institution also receives grants from the Government Bodies like UGC.

1. The Management of K.L.E. Society provides major portions of funds for expansions & infrastructure developments.
2. Institution mobilizes funds primarily through the student fee collection.

3. Grants received from State and Union Government.
4. The College infrastructure is utilized for various Competitive examinations on rental basis.
5. The institution distributes KSSW Fund, Post Metric Scholarship to SC & ST Students, Backward Class Fee Concession Schemes, Sanchi Honnamma Scholarship for Girls, C. V. Raman Scholarship, State Govt. Physically Handicapped Scholarship, Seetharam Jindal Foundation Award, Karnataka State Minorities Development Corporation Ltd Scholarship for P.G. Students and Institutional Endowment Scholarships.
6. Contributions from Alumni Association.

Optimal Utilization of Resources

The institution is self-sufficient for the recurring expenses like maintenance and operations. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. The Board of Management of K.L.E Society frames resource and expenditure policy. The Board of Management also implements budgetary policies like fund allocation to Departments, Laboratories, Sports, Infrastructure, Maintenance and others. The Budget is prepared by the Accounts Department and is submitted to the Board of Management for the approval. For most of the institutional financial needs and requirements, funds generated from fee collection are used.

The Management of K.L.E. Society, UGC, Department of Collegiate Education and the Government of Karnataka take care of the following:

1. **Staff Salary:** The Salary for Aided Staff is given by the UGC and the State Government.

The Salary for the Management Appointees who are appointed on Management scale is given by the Management of K.L.E Society.

1. **Scholarships:** The Scholarship is sanctioned by the Government to the meritorious students and students who belong to economically weaker sections of the society. The institution distributes KSSW Fund, Post Metric Scholarship to SC & ST Students, Backward Class Fee Concession Schemes, Sanchi Honnamma Scholarship for Girls, C. V. Raman Scholarship, State Govt. Physically Handicapped Scholarship, Seetharam Jindal Foundation Award, Karnataka State Minorities Development Corporation Ltd. Scholarship for P.G. Students and Institutional Endowment Scholarships.

2. **Research & Project Activities:** The Management also provides financial support to involve and participate in research activities such as Paper Presentation in Seminars and Conferences, to organise and participate in Faculty Development Programme, Sports and Cultural Activities.

The institution provides financial aids to Library resources, ICT infrastructure, Software & Internet Charges, Repair & Maintenance Work, Printing & Stationery.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of KLE Society's S.K. Arts College and H.S.K. Science Institute, Hubballi is established in the year 2004, since the inception the IQAC is playing a significant role in the improvement of academic and administrative qualities of the Institution. The IQAC is working consistently in enhancing the quality of the Institution through Holistic Education. In this assessment period the IQAC is successful in implementing several curricular, Co-curricular and extracurricular activities.

The IQAC prepares AQAR, Academic Plan for the year, Self study reports, AAA audit regularly time to time.

The institution would like to highlight the following two activities of the IQAC:

i) Result analysis:

The IQAC regularly keeps a track on the students learning outcomes through periodic analysis of the results of every semester. This helps to identify the area of strength and weakness in order to focus on teaching methodology. The result analysis highlights the following in each subject: Number of Distinctions, First Class, Second class, Pass Class, Pass percentage of students. The systematic analysis of the department is done after clear deliberations; suggestions are made by IQAC to the departments concerned to overcome the shortcomings. Slow learners and advanced learners are identified through the result analysis. Remedial classes are conducted for slow learners to improve the performance in the examinations. The advanced learners are enriched with the programs like group discussions, Seminars, PPT presentations, Quiz and debate. These students are also guided for higher education.

ii) Regular Evaluation

IQAC supervises regular evaluation of the departments to access the standard and progress of teaching and learning process. With the aim of continually improving the conduct of activities, a serious review exercise is undertaken to comprehend the success and shortcomings of each event. It focuses on the holistic development of the Department in the following dimensions: result analysis, number of department faculty meetings conducted, programme organized using eminent personalities, details of the conference/workshop/seminar organized by the department, research contribution by the students and faculty, faculty contribution in the corporate and challenges faced by the department.

IQAC monitors the various aspects to evaluate the overall development of the department.

- Innovations in curriculum delivery by the department
- Seminars / Conferences / Workshops organized
- Result analysis of the respective subjects
- MoUs with other Institutions/Universities
- Physical Facilities (Equipments)
- Guest Lectures
- Student Competitions
- Extension Activities
- Department Meetings
- Research Papers/Books/Proceedings published
- Research Projects applied
- Seminars/Conferences/Workshops/Orientations/Refresher Courses attended
- Students Achievements and Awards
- Students Attendance
- Classes and programmes for slow and Advanced learners respectively

The IQAC reviews and suggests measures for improvement under the leadership of Principal. To enhance the quality of teaching learning process and to design the career and skill based curriculum through certificate and value added courses, the IQAC incorporates an expert academicians, Alumni, Industrialists, a Member from Local Society and Student Representatives.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC approach has always been focused on learner centric teaching learning process, structures and methodologies of operations based on establishment norms. IQAC reviews the Teaching, Learning activities and re-construct if necessary. Following are the two examples reviewed by IQAC.

Feedback System

Feedback from different stakeholders is collected regularly on curriculum and Feedback on faculty performance is also collected from the students to strengthen the teaching learning process. Feedback on curriculum from the stakeholders helps in tuning the curriculum which is in accordance with the current trend and helps to alter the teaching learning methods. The collection of data is analyzed and reports are

prepared periodically with recommended corrective measures if required for the rectification of shortcomings and improvements of quality. The curriculum revisions suggested by the stakeholders will be communicated to the respective subject BOS committees of the University through the subject forums.

Feedback on teaching-learning, evaluation collected from the students helps to identify the teaching pattern required by the students and to rectify and improve the shortfalls of the faculties if any. Based on the students feedback on teaching, if necessary particular faculty will be addressed by the authorities and suggestions for improvement are given.

Academic and Administrative Audit

AAA audit is conducted by the IQAC regularly to ensure the effective implementation of teaching-learning process. Every year Internal AAA expert committee will visit all the departments to inspect the records related to academics and administration. Once in five years an external AAA committee is visiting the Institute and does the Audit on academic and administrative activities. The committee reviews the profile of the departments, infrastructure and other activities of the preceding years. The management will also constitute a committee to overview the activities of the College instantly. The assessment of the strength and weakness of the departments are reviewed by the members of the committee. The review of the result analysis, best practices and future plans is monitored periodically. The audit report provides list of measures for improvement, identification and eradication of weakness in teaching-learning and evaluation, student support and progression. The academic audit ensures the efficient and effective functioning of the departments in capacity building and other aspects.

Last external AAA was conducted by IQAC on 24th December 2020 for assessing the academic and administrative activities by the expert committee comprised of Director, CDC, KUD as the chairperson, Director, IQAC, KUD as the member coordinator and Director, Students welfare, KUD as the member. The Experts visited the respective departments, IQAC office, Library, support cells and institute office and interacted with the faculty members. The Principal and the IQAC coordinator presented the list of activities organized for the last four years before the external AAA committee. The audit panel assessed the strength and weaknesses of each department and prepared a report on it and the same was submitted to the IQAC. IQAC analyzed the report and the same was submitted to the Principal with the further action plan as per the recommendations of the committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO**

Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document



Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender inequality is a multifaceted issue throughout the globe. It's high time we need to form the society that values both men & women equally.

The college is situated at the heart of the city, beside National Highway, with convenient government transport facilities. The admission status clearly indicates that the campus has conducive teaching & learning atmosphere especially for the girls. The college is under the tight vigil of two guards 24/7, Close Circuit Cameras, Fire Extinguishers that assures the safety of each & every one. Student's uniform & ID card helps in proper identification. Various departments situated in all the blocks ensure the safety of all the students. Separate common room, Upper floor in the library, special timings in the Gymkhana takes care of the comfort & safety of the girl students.

Gender Equity is encouraged at the grass root level as ours is a Co-Ed institution that inculcates the thought of Gender Equality in every programme. The departments meticulously deal with the syllabus related to the gender equity. Equal opportunity is given in the selection & participation of the secretaries in all the activities.

To strengthen the Gender Equity various cells have been formed and are working continuously. The Anti Ragging Cell cautions the students against the evil effects of ragging. The Grievance Redressal Cell addresses the grievances of all the students. The ICC comprises of external & internal members keeps a close watch on the activities of the students. Mentor & Mentee system is successful in boosting the confidence of the mentees. Women Empowerment Cell safeguards & motivates the interests of the girls. The student support services like N.C.C, N.S.S & Y.R.C instills the feelings of Gender Equity in all the activities.

Ample Awareness programmes like POCSO Act, Endocrinology, Importance of Voting, Career Guidance, Eye Check Up, Blood Donation, Blood Group Typing, Eye Donation, World mental Health, World Elders Day, Career Guidance focus on the idea that everyone is entitled to proper care, guidance & life.

The programme by RESCUE team on Child Trafficking & Pornography was an eye opener. The skits performed on World Suicide Prevention Day strengthened the will power of the students.

Two day workshop on 'Eco feminism & Self Reliant Kitchen Garden' enhanced the interest in kitchen gardening. Demonstration on 'Pipe Compost' gave an insight of managing green left outs at home. 'Taking Care of Myself' highlighted the need of the wellbeing of the women also.

Women Empowerment Cell had organized special programmes on Motivation, Personality Development, Dynamicity, Legal advice to accentuate the confidence of the girl students. Interaction with the lady doctors helped the girls to understand the problems of adolescence. The cell takes special interest to appreciate & reward the skills of the girl students by conducting various competitions like Mehandi,

Cookery, Dance, Singing, & many more.

The webinar on 'Need for Developing Gender Sensitivity during Pandemic Times' highlighted the reality.

Thus through various programmes we aim to channelize the power & confidence of girl students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The Institution has instituted facilities to manage the degradable and non degradable waste generated in the College. The College takes certain measures so that the 'Best' can be attained and managed even from the waste.

Solid Waste Management: The Institution implements Solid Waste Management by enforcing the waste segregation rules. Green(Biodegradable), Blue(Non-biodegradable) and Red(E-waste) Dustbins are placed in Library, Departments, Ladies Rooms, Office, Food court and at different locations in the Campus. The peons are allotted with Class Rooms and corridors to maintain the cleanliness and to sweep the entire Campus and manage all the waste generated in the campus. The dry dead leaves from the trees are collected separately in the Vermicompost. Every year the solid waste in the form of Newspapers, damaged furniture or any other worn-out materials from laboratories are given away to the vendors through KLE Society's Engineering department.

Liquid Waste Management: The waste water from the laboratories is connected through a pipeline to a Waste Management Soak Pit. The water is treated here to neutralize the pH and this water is used for gardening purpose.

Biomedical Waste Management: There is no hazardous biomedical waste generated from zoology department as the dissection of animals is banned by the government. However, the egg waste generated from Practicals in the Zoology department and the plant waste from Botany department is disposed into the green dustbins and further dumped in vermicompost pits for the production of biomanure.

E-Waste Management: The E-Waste generated in the college in the form of computers, Printers, Batteries, Stabilizers or any other Electronic Gadgets are disposed to the vendors who are in contract with IT Department of the Management.

Waste Re-Cycling System: The bio-degradable waste collected from the green dustbins and the litter generated from the garden is dumped in the huge pit and allowed to decompose for processing the Vermicompost which is used for the garden and the Vermi wash collected is used as pesticide and mineral supplement in the soil. The Institution thus manages all waste generated in the campus very judiciously.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Institution has students & staff with diverse backgrounds hence it is essential to create a sense of belongingness & congenial atmosphere among the stake holders on the campus. This is ensured by uniform dress code for the students, Morning Prayer, Mentor Mentee system, Grievance Redressal Cell, Students Welfare Cell, Orientation Programme, Women Empowerment Cell, Counseling, Financial help to the Menial Staff & students.

In an Educational institution socio economic diversity is quite common & this is balanced by giving equal opportunities to the students to participate in all the curricular, Co-Curricular & Extra Curricular activities. The Students support services - NCC, NSS, YRC & WEC help in creating an atmosphere of togetherness.

Arranging the free Covid test for all the students & the staff in the college speaks of inclusive environment of the institution. The Meaningful Celebration of Karnataka Rajyotsava, Hindi Day, Programmes on the Folk Art and Seminar on Cultural Studies takes care of the regional differences. Contribution to the Kodagu relief fund through YRC & K.L.E Society indicates the sense of regional harmony.

Cultural harmony & tolerance is upheld by observing Sadbhavana Divas, National Integration Day, Gandhiji & Sastriji Jayanti, Communal harmony Campaign week & by taking oath on these occasions.

The linguistic broadmindedness is taught through the certificate courses on Phonetics, Calligraphy, lecture on Vachanas, Karki Samsmarane, Seminars, Conferences & Webinars on great writers & their works.

Awareness Programmes on the campus & off the Campus on various aspects like Swaccha Bharat, online & offline Poster presentation on Ozone Depletion, Anti-Drug Abuse, Cancer awareness for students & Auto drivers, Organ Donation, Human Trafficking, Blood Donation, Blood group typing, Sign Language are organized to ensure Situatedness on the campus & also in the local Community.

The visually challenged Students have been taking admission in our college due to inclusive atmosphere. They move along & participate in all the activities with other students. Our visually challenged student have presented a classical song at Kannada Sahitya Sammelena Dharwad

Lectures on Food Adulteration & Millets, Chemistry in Ayurveda, Medicinal Plants, Bee Keeping, Training on Mushroom cultivation & Terrace Gardening, Survey on Biogas, are an effort to pave way for the traditional methods into the modern life.

The neighboring school students visiting the Zoology & Botany Museums mirrors the thought that plant world & animal kingdom are the inseparable part of human life. Extension activities at the neighbouring villages & schools, Workshop on 'Tribal Community' & reading the books on Dr. Ambedkar were the efforts to balance the regional & socio Economic diversities.

Online lecture on Corona & Pandemic, The New Normal tries to smoothen the situation by creating awareness.

Our various programmes motivate the students to balance all the odds & the evens & helps in normalizing the situation.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

We Indians are known for values & ethics. The day begins in the institution through regular morning Prayer of national & state Anthem to instill Patriotism.

Our academic activities commences from International Yoga Day focusing on individual's mental, physical & spiritual wellbeing. **Charity begins at home** hence we celebrate the Birthday day of our honourable chairman in a noble way by donating blood, visiting orphanage, Blind school & offering lunch & needy things. The twin programmes Blood Grouping & Blood Donating helps to know the blood group & realise the value of donating the blood & saving the lives. International Day against Drug Abuse cautions the youngsters of the hazardous drugs.

The Orientation activity apprehends the values of the Institution & positive thinking. Visiting the Old Age Homes, Tabernacle, Orphanages (HIV Centre) sensitizes the students to the social problems & religious events. Programmes on World Mental Health Day, Suicide Prevention Day, The programme New Normal strengthened the will power of the students & society at large. Honoring the Vegetable Sellers in the market signifies our social concern & respect for everyone.

The values of Patriotism are experienced by celebrating Independence Day, Republic Day & also felicitating the freedom fighters & soldiers igniting the essence of freedom movement.

The Sadbhavana Day, National Integration Day, Vivekanand Jayanti & reading the holy books on the occasion of Gandhiji & Shastriji Jayanti, gives a better insight of tolerance & respect. Foundation Day is celebrated on Nov 13th to express our regards to the Saptarishis the founders of KLE Society. Teacher's Day, International Women's Day, Karke Samsmarane celebration inculcates the values like respect, gratitude & equality. The Vachana Gayana competition & Special lecture on Vachanas is an unique way of inculcating the values of the life through the words of the great saints.

Awareness on Legal matters, National Voters Day, Human Rights Day, One Nation One Constitution & Constitution Day prompted to take Oath & rally to nourish the duties & responsibilities. Students Election was an experiential learning to imbibe the valuable lifelong lessons.

Donating the organs is an unmatched valuable thought familiarized through organ donation programme. The concept of Donating Eyes is given due importance by organising lectures, free eye check up & also by being a part of Blind Fold Walk.

Our values & responsibilities towards the mother earth is channelized by undertaking programmes like Ozone day, Vanamahotsava , World Earth Day, World Wild Life, World Sparrow Day, Swacchata Rally, Cleaning Ancient Kapila Well, Vehicle Free Day.

The thought Live & Let Live motivated us to support financially the Kodagu flood victims & our needy menial staff, students.

Online National workshop on "Values & Ethics for Academic Leadership" & offline workshop on "Ethics & Professional Standards" was a thoughtful approach towards the deep rooted ethics & values essential for the life.

Thus Learning & imbibing the Values & Ethics is made interesting through different programmes.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Commemorative Days are the special occasions celebrated to organise activities related to the theme. These activities serve as the springboard for awareness raising actions.

Our academic year commences with the celebration of International Yoga Day that prompts us to be healthy by practicing Yoga regularly.

Celebration of World Ozone Day with poster presentations & visiting the schools as part of extension activity creates awareness on the hazardous effects of ozone depletion. World Wild Life Week celebration stressed the need for the harmonious blend between the humans & the animals.

World Environment Day celebrated on 5th June enabled us to plant many saplings that turned our premises into lush green location that was affected by the road widening process & in 3 years we could gain back the greenery that could reduce the noise & dust pollution.

Gandhiji & Shastriji Jayanthi ie International Day of Non–violence is celebrated more significantly as the students read the holy scriptures & spread the sense of harmony. Kanakadas, Valmiki , Ambedkar Jayanti are also celebrated to meet out the need of tolerance & equality. Participation in the Independence Day and Republic Day makes everyone realise the sacrifice of the freedom fighters.

The message on the need to conserve the sparrows was spread by hanging the water bowls & artificial nests on the World Sparrow Day. Students were cautioned against the diseases like AIDS, & Cancer by the Guest lectures, & PPT was presented to alert the students & the auto driver’s of the cancerous effects of chewing tobacco. Blind Fold Walk, Free Eye Check up, Ophthalmologists lecture marked the World Eye Donation Day.

World Mental Health Day & World Suicide Prevention Day is observed by playing skits in the nearby school & Janata colony to convey the message of well being of mental health. World Health Day was significantly observed as we created awareness among the public regarding COVID -19 vaccine.

Teacher’s Day & National Librarian’s Day, National Science Day, National Mathematics Day created awareness on expressing gratitude & realising the value of knowledge & science. National Youth Day

reminds the strength of Young India.

National Voters Day, Human Rights Day, National Integration, Sadbhavana Day & Communal Harmony Campaign Week, Parakram Divas were observed meaningfully by taking oath & lighting candles to spread the light of harmony & knowledge.

International Women's Day was celebrated by conducting Online National workshop on "Values & Ethics on Academic Leadership"& also by felicitating the women vegetable sellers to boost their morale.

Red Panda Day, Migratory Bird Day draws the attention towards endangered species & the urge to protect migratory birds.

International Day of Sign language gave us the glimpse of the basics of sign language.

Thus with the aid of diverse programmes we aim to promote & communicate solidarity & tolerance all around us.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Title of the Practice: Plant Propagation

2. Objectives of the Practice:

- To develop the technique of plant propagation
- To create awareness about plantation programme in barren lands
- To increase greenery in and around the college campus
- To understand the importance of plant propagation.
- To know the difference between sexual and asexual propagation.
- To understand the parts of a seed.
- To study how to successfully direct seed outdoors.
- To understand and propagate stem, leaf and root cuttings
- To know the methods of grafting, layering and budding

3. **The Context:** Plant propagation is the process of producing a new plant from an existing one. It requires skills, manual dexterity and experience for success. Department of Botany has initiated to propagate the money plants (*Epipremnum aureum* or *Pothos aureus*). Students propagate money plants (*Epipremnum aureum* or *Pothos aureus*) using waste plastic cups. This creates awareness among students about the propagation and biodiversity conservation. To understand the science of why, when, and how to propagate, requires basic knowledge of plant growth and development, plant taxonomy, plant anatomy and morphology and plant physiology. Lab. Attender along with staff and students of the Botany Department, maintain and take care of preparation of saplings and plantation in the campus.

4. **The Practice:** Department of Botany carries out plant propagation programmes in the beginning of the academic year during monsoon season every year.

During summer season the students collect the dry seeds of trees like Tamarind, Mango, Neem, Jackfruit, etc for preparation of seed balls and raising the saplings. The students of botany prepare fertile soil by mixing equal proportion of sand and manure. This soil is used for seed germination in polythene bags. The saplings thus developed from the seeds are used for plantation in open land of adopted villages and college campus.

The soil balls enclosing seeds are prepared and are dried in sunlight. These dry soil balls with seeds are called “**Seed Balls**”. These seed balls are dispersed in open lands before the onset of monsoons. During rainy season, when the seed balls absorb water, the seeds present inside start germinating utilizing the moisture in the seed balls. These germinated seeds now get established in the soil easily as the soil is wet during rainy season. The significance of using seed balls is to protect the seeds from birds and rodents during summer season.

The institutionalized practice, initiated by department of botany is the presentation of saplings of money plants (*Epipremnum aureum* or *Pothos aureus*) instead of bouquets, to the guests and resource persons visiting the institution. Lab. Attender along with staff and students of the Botany Department, maintain and take care of preparation of saplings and plantation in the campus. This practice of greeting the dignitaries with presentation of saplings is now one of the practices institutionalized. All the dignitaries appreciated this eco-friendly practice.

The institution practices plantation on specific days like World Ozone Day, Environmental day and on birthdays of all the teaching and non-teaching staff.

5. **Evidence of Success:** These kinds of habits have changed the way the students behave and move about. They become more conscious about their surroundings and maintain the plants, which have in turn created soothing green campus. Keeping the college green rich, clean & tidy is good for everyone’s health and is a result of the teamwork of the students, teachers and the menial staff. These will help the students to think about the biodiversity conservation. As a result of this practice the institution campus is lush green with matured trees and plants of medicinal values.

6. **Problems Encountered and Resources Required:** The change in the Earth’s hydrologic cycle has led to the change in the time period of various seasons. As a result of this it is very difficult to maintain and nurture the saplings. However, the institution is successful in this practice with the great efforts of the staff and students. During lockdown period of pandemic due to Covid-19 there was a problem of watering the plants in the campus but the menial staff took the risk of visiting the campus and maintaining the plants with the permission of the authorities following the SOP of lockdown.

1. **Title of the Practice:** 'Shri Kadasiddeshwar Times' – a practice Journal for students of Mass Communication & Journalism.

2. **Objectives:**

- To understand the basic concept of Journalism
- To understand the concept of Page Layout & Glossary
- To attend various events arranged in the college for News writing
- To learn News reporting, editing, writing captions for photographs, article writing & feature writing
- To enable the students to make pages independently, in Newspaper or Magazine
- To publish a practice journal by the students, for the students

1. **The Context:** Journalism is the production and distribution of reports on the interaction of events, facts, ideas and people that is the "News of the day" and that informs the society to at least some degree. The word applies to the occupation (professional or not), the methods of gathering information and the organizing literary styles. Journalistic media include: print, television, radio, internet and in the past, newsreels.

The proliferation of the Internet and smart phones has brought significant changes to the media landscape since the turn of the 21st century. This has created a shift in the consumption of print media channels, as people increasingly consume news through e-readers, smart phones and other personal electronic devices, as opposed to the more traditional formats of newspapers, magazines or television news channels.

1. **The practice:** At the beginning of the course, batches will be formed to work for Practice Journal (S.K.Times). Students have to learn typing. MCJ Faculty guides the students about the technique of preparing the news items. Students attend various functions arranged at college and prepare news items. Faculty will make them to rewrite news items. Students will acquire reporting & editing and Page layout skills. They will also acquire the knowledge of photo editing. Faculties conduct meetings to guide students. They will be under continuous supervision of faculty. Some experts in the field of page layout will visit department and teach pagination skills. Mr.Dinodaya Sanglekar, Chief Artist of Prajavani, Hubli visited our department in 2018-19 and taught pagination skills. Faculties teach different types of page layouts. Students will be made to read Newspapers & magazines and study various types of page layouts appeared in different supplements. We were bringing-out Kannada edition of S.K.Times so far. English medium students wanted to have a separate English edition. So to encourage them, we planned to bring English edition. Students will learn page make-up here at U.G. level and when they go for PG in Journalism, they have to face practical (Page Design) examination. Automatically they will excel in examination.

2. **Evidence of Success:** Students, who learn pagination & page layout here, will acquire knowledge in this field. It will be easier for such students to get job in Newspaper or magazines. Since pagination is an art, to acquire this skill such practice journal is very useful. Such candidates will be preferred by print medium (Newspapers & Periodicals). Nanda Sajjan, the alumnus (2017 batch pass-out) who has joined 'Indu Sanje' evening newspaper published from Hubli as Sub-Editor is handling page design since one and half years. Vivek Biradar, the alumnus (2018 batch pass-out)

who is perceiving P.G, at KUD participated in State level Media Buzz, organized by the Journalism department of Alva's College, (Moodubidire) and got 2ndprize in Page design competition.

Problems encountered and Resources Required: Students have to attend various functions & collect information and photographs to design the news item. For this students should learn Kannada & English

typing. Most of the students start learning typing at this stage. They type slowly, which hampers news writing & in-turn pagination. We have to pressurise them to learn fast typing. Because of busy schedule of classes & practicals, some time there will be inconvenience in attending the functions. Hence, faculty will request the colleagues to send summary of the events. For effective page design, we need photo-shop software. But, now we are editing photographs in available time & technique.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

A Step towards Imparting Virtues

K.L.E Society's S.K Arts College & H.S Kotambri Institute emerged from the vision & sacrifice of Saptarishis & the blessings of the donors Swamiji of Moorasaviramath & Late Shri.Tamappa Kousali. So the note of virtue is embedded in the foundation of the institution. With this inbuilt positive atmosphere we aim to mould the young mind of the stake holders by offering an enormous bunch of wisdom in the form of programmes on virtues that are aligned with the college vision 'Pursuit of Academic Excellence through Holistic Education for Societal Transformation'.

Objectives:

- To mould the young minds
- To create awareness, conviction & commitment to virtues
- To improve the quality of life
- To build a positive society

Knowledge & wisdom should go hand in hand, of late knowledge is gaining strong foothold over wisdom, leading to flawed elements in the society. The alarming situation led to the thought of guiding the youngsters on the path of virtue. We are optimistic that the programmes on virtues will definitely have a positive impact on the young minds.

History is the store house of various pearls of wisdom & one such precious pearl is Vachanas. The Sharanas of 12th C composed vachanas i.e devotional poetry of 4-8 lines in simple kannada language . They are extremely scientific and logic in dealing with the cosmology, universe, and its creation. Vachanas are the dictions of code of conduct & their contribution to the field of law is exemplary. Hence teaching virtues through Vachanas is one of our programmes.

Practices: 1. The unique 'Vachana Gayana' { Vachana recitation } competition is conducted every year

since 1995. This programme is the amalgamation of the explicit Trio. Vachana recitation on the occasion of the birth anniversary of Lingaraj Jayanti (philanthropist & an educationalist) in the memory of Shri. Deenabandhu Hallikeri (freedom fighter, a Gandhian & educationalist).

The students from various colleges of Hubli & Dharwad are invited to sing vachanas & the winners are given shield & cash prizes. Our effort is to teach the way of life through melodiously sung vachanas and also an attempt to introduce the pioneers of education to the present generation.

2. An Online International Webinar on 'Scientific relevance for Vachanas' was a collaborated effort of six institutions organised on 27-6-21. The Resource person Shri Arvind Jatti, Director, Basava Samiti, Bengaluru defined Vachanas to be the 'New Age Theology.'

3. Endowment Lecture - An endowment lecture in collaboration with District Kannada Sahitya Parishad was conducted on 24-3-21 on 'Vachanas of Saints'. The guest speaker Dr. S. M. Kundagol, Director of Basava Peetha K.U.D stressed on the irrefutable need of strengthening the virtues through vachanas. The collaborated prog witnessed a gathering of 4 generations that helped us to reach the local society.

4. Another programme of Basava Studies & the speaker was a renowned personality Shri Ramzan Darga, who spoke on 'Vachanas & Personality Development' that was informative.

5. A Guest Lecture by Dr. Pushpa Basanagoudar on 'Vachanas & Values of Life' was conducted on 21-01-2019.

6. Basava Jayanti was celebrated on 14-05-2021 by organizing 'Vachana-Nirvachana' Competition.

7. Students Classroom seminar - We promote this practice by giving the topics and the books to the students, so that reading , writing ,presenting & discussing on vachanas will generate natural interest in practicing the virtues of vachanas in reality.

8. In the regular academic syllabus of Kannada Vachanas & Hindi Dohas are prescribed, that serves as regular tuning of the virtues.

9. Other than Vachanas, in the bouquet of virtues includes the programmes on understanding the value of saving life like Blood donation, Eye donation & Organ donation.

10. The regular programmes like World Suicide Prevention Day, World Mental Health Day & World Elders Day have helped in sensitizing the students to the virtue of respect, dignity & honour.

11. Social virtues are the integral part of the human existence. Hence the awareness programmes on legal matters, voting power, Oath taking, Drug abuse are organized every year.

12. The virtues related to the preservice of nature are taught through the programmes on Ozone Day, Red Panda Day, Wild Life Week , World Bio-diversity Day that takes them closer to the nature.

13. Programmes on 'Values & Ethics on Academic Leadership' & 'Professional Ethics & Standards' have served as guidelines for the staff.

Collaborated programmes on vachanas have strengthened our incessant attempt to reach the public. Even

the in-house programme Vachana Gayana competition has drawn the attention.

Outcome: One cannot expect a sudden sea change but definitely there is the gradual change. Many of our Alumni are serving the society & the recent examples are Two of our young Alumni Mr.Kartik Raikar & Mr. Sunil Jangani have started the 'Auto Raksha Foundation' where in they provide free & safe travelling in auto after 10 pm for the ladies. Books on Three Wheels' once in a week the auto loaded with books reaches the slums to generate the interest in education. Our young Alumni Mr.Nitish Dambal & Students Miss. Sanjana & Adarsh Kurli have worked as Covid warriors. Shri A.G. Wali, Alumni is serving as Swamiji of Icchangi Math.

Not only we teach the virtues but the staff & the students practice it. Eg- Financial help has been given to the Menial staff, a Student who met with an accident, Kodagu Flood Relief, Corona Pandemic Relief, a Student suffering from cancer.

Conclusion: Our mission to develop responsive & responsible citizens can be achieved not just by imparting the knowledge but along with it the younger generation needs the lessons of imbibing the virtues and that is assured with the ennobel programmes.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The COVID-19 challenge was unprecedented & its scale still is not fully understood as it is still twisting and turning. The Institute was forced to shut the offline doors & opened up for the online mode without any preparations. In this situation of darkness a relatively optimistic outlook was inevitable. The institute initiated wide varieties of online programs through various platforms such as Google meet, Zoom, Teachmint, Google Classroom, Whatsapp, YouTube and Cisco WebEx to ensure quality and sustainability in teaching & learning process considering the long-term implications. The dire need of the hour was to come together, discuss, share, help each other & emerge victorious. Hence, the staff of our Institution strived hard to organize more than 100 International, National and State level online programs such as Webinars, FDPs, SDPs, Awareness Programs, Training Programs, Quiz, Faculty exchange and student exchange programs. The institute organized Covid-19 testing Drive and Vaccination Drive for students and staff with regular sanitization and fumigation of the classrooms, labs and the library. Despite of preventive measures in the institution, our staff also worked as corona warriors at various Covid centres. This Covid-19 challenge was accepted and converted into a boon to enrich and update the ICT methods of teaching and learning amongst the staff and students of the institution.

Concluding Remarks :

The college follows the path of values shown by the great visionary Dr. Prabhakar B. Kore, Chairman KLE Society Belagavi and Former MP, the greatest educationist, Industrialist, Politician and reformist. The college comprises of well-furnished buildings, having academic, administrative infrastructure manned by an efficient staff. The premise eloquently supports the quality of its undergraduate and post graduate programmes in the two major streams of Arts and Science. This college takes pride in being a place where students and faculty can pursue knowledge without boundaries.

After third cycle of NAAC in 2016, the college analyzed all the recommendations given by the peer team. We prepared perspective plan. In the light of the plan, the college has made sincere efforts in quality measures in all aspects of its functioning. There is an incremental growth in the achievements in NSS, NCC and Sports, improvement in e-governance, collaborations and MoUs, conduct of Green Audit and Academic and Administrative Audit, use of ICT in teaching and learning, enhancement of IT facilities, activities of Alumni Association and its financial assistance to the poor and needy students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>6</td> <td>6</td> <td>1</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>5</td> <td>5</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Remark : Input edited referring data uploaded by HEI</p>	2020-21	2019-20	2018-19	2017-18	2016-17	22	6	6	1	4	2020-21	2019-20	2018-19	2017-18	2016-17	15	5	5	1	3
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	6	6	1	4																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	5	5	1	3																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>775</td> <td>162</td> <td>174</td> <td>19</td> <td>106</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>484</td> <td>149</td> <td>139</td> <td>19</td> <td>34</td> </tr> </tbody> </table> <p>Remark : Input edited referring attendance list provided by HEI</p>	2020-21	2019-20	2018-19	2017-18	2016-17	775	162	174	19	106	2020-21	2019-20	2018-19	2017-18	2016-17	484	149	139	19	34
2020-21	2019-20	2018-19	2017-18	2016-17																	
775	162	174	19	106																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
484	149	139	19	34																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 252.25 Answer after DVV Verification: 252.25</p>																				
3.1.1	<p>Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)</p>																				

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.93	0.30	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Input edited as only grants for research projects can be considered here

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	01	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	0	0	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

Remark : Input edited according to metric 3.1.1

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1632	228	809	741	107

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1115	228	809	741	107

Remark : Input edited referring metric 2.1

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 13

Answer after DVV Verification: 10

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6.41	13.98	0.45	5.95	61.81

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4.68	7.58	0	3.46	42.88

Remark : Input edited considering expenditure only on infrastructure augmentation

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2.26334	2.16379	5.81408	3.69771	1.25471

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.07	1.71	5.59	3.53	1.03

Remark : Input edited referring data uploaded by HEI

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
21	35	13	9	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
22	35	13	9	5

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27	85	29	15	24

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
15	60	17	11	13

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
42	16	10	3	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
32	4	7	3	0

- 6.5.3 **Quality assurance initiatives of the institution include:**
- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
 - 2. Collaborative quality initiatives with other institution(s)**
 - 3. Participation in NIRF**
 - 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**
- Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : Input edited as per supporting documents

2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>197</td> <td>186</td> <td>157</td> <td>123</td> <td>125</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>303</td> <td>248</td> <td>235</td> <td>179</td> <td>163</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	197	186	157	123	125	2020-21	2019-20	2018-19	2017-18	2016-17	303	248	235	179	163
2020-21	2019-20	2018-19	2017-18	2016-17																	
197	186	157	123	125																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
303	248	235	179	163																	
2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>57</td> <td>50</td> <td>46</td> <td>43</td> <td>39</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	57	50	46	43	39										
2020-21	2019-20	2018-19	2017-18	2016-17																	
57	50	46	43	39																	

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
55	48	44	41	37

2.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52	52	52	52	52

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
50	50	50	50	50

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38.73	37.06	29.58	26.29	36.20

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
37.43	37.06	29.58	26.29	36.20